



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

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MEMORANDUM

DATE: August 11, 2017

TO: Melissa Cuevas, Purchasing Agent
Purchasing Division

THRU: Sandy-Michael McDonald, Director *SMC*
Office of Economic and Small Business Development

FROM: Christopher Atkinson, Assistant Director *CA*
Office of Economic and Small Business Development

SUBJECT: RFP No. R2113758P1 - Professional Architectural and Engineering Services
for Reports and Studies
County Business Enterprise (CBE) Evaluation

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance with CBE Program requirements for the above referenced project. An overview is provided as follows:

The CBE goal for this project: 25%

Met the CBE Requirements:

<u>Firms</u>	<u>Category</u>	<u>Percentage</u>
ACAI Associates, Inc. (Prime)		
Premiere Design Solutions, Inc.	CBE	4.0%
S & F Engineers, Inc.	CBE	6.0%
Gartek Engineering Corporation	CBE	18.0%
Advanced Data Cabling & Consulting, Inc.	CBE	1.5%
CMS-Construction Management Services, Inc.	CBE	1.0%
Total		30.5%
 BEA Architects, Inc. (Prime)		
HP Consultants, Inc.	CBE	12.5%
CTS Engineering, Inc.	CBE	2.5%
Hammond & Associates, Inc.	CBE	15.0%
Total		30.0%

Met the CBE Requirements Continued:

<u>Firms</u>	<u>Category</u>	<u>Percentage</u>
Lakdas Yohalem Engineering, Inc. (Prime)	CBE	75.0%
Hammond & Associates, Inc.	CBE	10.0%
Total		85.0%
Walters Zackria Associates, PLLC (Prime)		
Delta G Consulting Engineers, Inc.	CBE	15.0%
ABACO Engineering, Inc.	CBE	5.0%
CTS Engineering, Inc.	CBE	5.0%
Total		25.0%

CBE Compliance Comments:

ACAI Associates, Inc., BEA Architects, Inc., Lakdas Yohalem Engineering, Inc. and Walters Zackria Associates, PLLC submitted the required documentation in accordance with the solicitation's requirements and are compliant with the CBE program requirements.

CBE Compliance History:

The following is a report of the respondents' CBE compliance history for projects completed within the last five (5) years of the RFP's opening date:

OESBD found that no completed projects with CBE goals exist within the last five (5) years of the RFP's opening date for any of the respondents.

cc: Freddy Castillo, Small Business Development Manager, OESBD
Nichole Francis, Small Business Development Specialist, OESBD