



AGREEMENT SUMMARY

1. Other Contracting Party:

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP)

2. Proposed Action:

X New Contract [ ] Amendment, Number [ ] Renewal [ ] Extension

3. Document Type (select one):

Agreement with External Agency

4. Purpose/Description:

Allows the County to receive a Florida Department of Environmental Protection Recreational Trails Program Grant of \$122,790 toward the construction of a trail and associated amenities at Long Key Nature Center.

5. Special Provisions (select if applicable):

- [ ] Living Wage Program [ ] SBE Sheltered Market Program
[ ] Workforce Investment Pilot Program [ ] M/WBE Program
[ ] Federal DBE/ACDBE program [ ] In-Kind Match Required: \$ \_\_\_ or \_\_\_ %
[ ] CBE Program [ ] Cash Match Required: \$ \_\_\_ or \_\_\_ %

6.a. Effective Dates (for new agreements only):

Start : Upon execution by both parties
End: Project completion

6.b. Effective Dates (amendments only):

- [ ] No Change
[ ] End date has changed from \_\_\_ to \_\_\_.
[ ] Term has from to .

7. Contract Administrator:

Name: Dan West
Phone: 954-357-8100

8. Contract Type:

- X Cost reimbursement [ ] Open-end
Firm fixed price [ ] Time and materials
Performance-based [ ] Other \_\_\_

9.a. Contract Value (new contracts)

Table with 2 columns: Contract Value Type (Actual/Estimated), Amount. Includes Base amount, Reimbursables (\$122,790), Optional Services, and Total contract value.

9.b. Contract Value (amendments only)

Table with 2 columns: Contract Value Type (No change/Actual/Estimated), Amount. Includes Original approved contract value, Approved previous adjustments, Value of this action, and Amended total contract value.

10. Payment Method

- X Lump Sum Payment
[ ] Milestone or Progress-Based
[ ] Scheduled or Time-Based
Other

11. Payment Terms

County will invoice DEP for the final completion of deliverables as established in the agreement.

12. Cost Adjustment

- Not Applicable [ ] Fixed Percentage - \_\_\_% [ ] Actual Cost
[ ] CPI or other Index [ ] Fixed Amount - \$ \_\_\_ X Other: Budget amount to be evaluated annually by County

13. Equity Program Participation Summary

- a. County established M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation goal for this action or project: N/A
b. Contractor-committed M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation goal planned for this action or project: N/A
c. M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation to date: N/A

14. Renewal or Extension Terms:

PROJECT SHOULD BE CONSTRUCTED WITHIN TWO (2) YEARS FROM EXECUTION. MAY BE EXTENDED UP TO AN ADDITIONAL TWO (2) YEARS AT DEP'S DISCRETION

15. Termination and Cancellation Provisions

For Cause: 30 DAYS WRITTEN NOTICE BY DEP
For Convenience: 30 DAYS WRITTEN NOTICE BY DEP

16. Deliverables, milestones or scope of this action:

1.A. All applicable Project-specific commencement documentation, listed on Commencement Documentation Checklist (OGT-11)

1.B. Cost Analysis Form, with supporting Bid Documents from Project-selected contractor and/or In-House Cost Schedule(s)  
2.A. All applicable Project-specific Completion documentation listed on Project Completion Documentation Checklist (OGT-13)  
2.B. Final Status Report

17. List terms, considerations or deviations from standard county form.

DEP'S AGREEMENT FORMAT; NOT A STANDARD COUNTY FORM

Rev. 1/1/15