



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

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MEMORANDUM

DATE: December 7, 2017

TO: Ian Mitchell, Project Administrator
Facilities Management Division

THRU: Sandy-Michael McDonald, Director *S.M.*
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager *FC*
Office of Economic and Small Business Development

SUBJECT: RFP No. R0899203P1 – Contract No. R1049104P1
Janitorial Services for Government Center East
CBE Compliance Review for Second Amendment to the Agreement

The Office of Economic and Small Business Development (OESBD) has conducted a review of Triangle Services of Florida, Inc.'s CBE participation as of October 14, 2017. The CBE goal for the project is 28%. Triangle Services of Florida, Inc. committed to 28% CBE participation. An overview is provided as follows:

<u>CBE Firm</u>	<u>Reported Payment</u>	<u>Verified Payment</u>
L & B Janitorial Services, Inc.	\$ 925,175.58	\$831,950.42

- Original two-year term: \$1,273,749.20
- Three one-year period renewals for an estimated five-year amount of \$3,184,373
- Proposed month-to-month extension not to exceed six months to begin December 27, 2017, and dollar value not to exceed \$515,783
- Total Amount Paid to Prime: \$3,116,425.30
- Total Amount Paid to CBE: \$925,175.58
- Total CBE Participation as of October 14, 2017: 29.69% (\$925,175.58/\$3,116,425.30)

Compliance Comments:

Triangle Services of Florida, Inc. committed to 28% CBE participation and has attained 29.69% participation based on the payments reported to OESBD as of October 14, 2017. Payment to L & B Janitorial Services, Inc. was last verified through an independent payment verification process for payments made as of March 30, 2017. Based on the verifiable payments, Triangle Services of Florida, Inc. has a 29.49% ($\$831,950.42/\$2,821,295.02$) CBE attainment.

The Facilities Management Division reported that a month-to-month extension not to exceed six months is needed to complete the solicitation and negotiate replacement agreements.

The goal for this contract remains at 28% CBE participation. OESBD will continue to monitor this agreement for CBE compliance.

cc: Nichole Francis, Small Business Development Specialist, OESBD