



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: June 27, 2017

TO: Mark Roberts, Purchasing Agent
Purchasing Division

THRU: Sandy-Michael McDonald, Director *SMM*
Office of Economic and Small Business Development

FROM: Christopher Atkinson, Assistant Director *CA*
Office of Economic and Small Business Development

SUBJECT: RFP No. R2114326P1- Architectural and Engineering Services for Lauderhill Mall New Transit Center – Disadvantaged Business Enterprise (DBE) Participation

The Office of Economic and Small Business Development (OESBD) has conducted a review of the respondent's Disadvantaged Business Enterprise (DBE) participation. An overview is provided as follows:

The DBE goal for this project is 25%.

Met the DBE Requirements:

| <u>Firm</u> | <u>Category</u> | <u>Percentage</u> |
|---|-----------------|-------------------|
| Saltz Michelson Architects, Inc. (Prime) | | |
| Delta G Consulting Engineers | DBE | 19% |
| Chen Moore & Associates, Inc. | DBE | <u>6%</u> |
| | | 25% |
| DBE Participation: 25% | | |
| ACAI Associates, Inc. (Prime) | | |
| Premiere Design Solutions | DBE | 75% |
| S & F Engineers, Inc. | DBE | <u>2%</u> |
| | | <u>5%</u> |
| | | 82% |
| DBE Participation: 82% | | |

BEA Architects, Inc. (Prime)

| | | |
|------------------------------|-----|------------|
| Keith and Associates, Inc. . | DBE | 10% |
| Hammond & Associates, Inc. | DBE | 10% |
| Radise International, LC. | DBE | <u>5%</u> |
| | | 25% |

DBE Participation: 25%

Compliance Comments:

Salts Michelson Architects, Inc. is compliant with the DBE requirements of the solicitation by providing Letters of Intent (LOI) meeting the 25% DBE goal.

ACAI Associates, Inc. a DBE firm is deemed compliant with the DBE requirements of the solicitation. The firm did not utilize the appropriate Letter of Intent form to demonstrate its intended DBE participation. The DBE firms were instead included among the list of all vendors/suppliers. ACAI Associates, Inc. was given three (3) business days to provide its DBE commitment on the required LOI forms. The LOIs were provided within the required three day period.

BEA Architects, Inc. is deemed compliant with the DBE requirements of the solicitation. The firm did not utilize the appropriate Letter of Intent form to demonstrate its intended DBE participation. The DBE firms were instead included among the list of all vendors/suppliers. BEA Architects, Inc. was given three (3) business days to provide its DBE commitment on the required LOI forms. The LOIs were provided within the required three day period.

Cc: Freddy Castillo, Small Business Development Manager, OESBD
 Marcia Young, Small Business Development Specialist, OESBD