



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: November 15, 2017

TO: Israel Rozental, Assistant Director
Seaport Engineering Facilities and Maintenance, Port Everglades

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager *FC*
Office of Economic and Small Business Development

SUBJECT: RFP No. R2111178P1- Terminal 2 & Terminal 4 Parking Deck Expansion and Roadway Improvements
CBE Compliance Review - First Amendment to the Agreement

The Office of Economic and Small Business Development (OESBD) has conducted a review of Cartaya & Associates Architects PA's (Cartaya) CBE participation as of October 9, 2017. The CBE goal for the project is 25%. Cartaya, a CBE Company at the time of the award, committed to 54.1% CBE participation. An overview is provided as follows:

<u>CBE Firms</u>	<u>Verified</u>	<u>CBE Commitment</u>	<u>CBE Attainment</u>
Cartaya & Associates Architects PA	\$289,027.38	50.7%	80.3%
Dumon Design, LLC	\$0.00	1.8%	0.0%
CMS-Construction Management Services, Inc.	\$9,715.50	1.6%	2.7%
Total	\$298,742.88	54.1%	83.0%

- Original contract not-to-exceed amount: \$4,400,000.00
- Proposed Amendment No.1 amount: \$773,000.00
- Revised contract not-to-exceed amount: \$5,173,000.00
- Total amount paid to prime: \$359,788.89
- Total amount paid to CBE: \$298,742.88
- Total CBE participation as of October 9, 2017: 83.0% (\$298,742.88/\$359,788.89)
- The goal will remain the same for Amendment No.1

Compliance Comments:

Cartaya has committed to 54.1% CBE participation on this project and is currently exceeding this amount with a CBE participation of 83.0%. The most recent Monthly Utilization Report (MUR) received on October 9, 2017 reflects that the CBE firm Dumon Design, LLC (Dumon) has not been utilized. Cartaya confirmed that Dumon is participating in the project and is currently working on the design development phase and that this will be reflected in the next MUR. OESBD contacted Dumon to confirm this information. Dumon indicated that they had not been paid for an invoice submitted to Cartaya on July 21, 2017. OESBD contacted Cartaya regarding the outstanding invoice and was informed that "this invoice was a part of [their] Invoice no. 6 which was kicked back for corrections. Last week, the corrections were resubmitted to the County for processing". OESBD confirmed with Dumon that they were made aware of the current status of the outstanding invoice by Cartaya. OESBD will continue to monitor this project.

Payments were verified through an independent payment verification process.

cc: Nichole Francis, Small Business Development Specialist, OESBD