



2017 Civic Leadership Agenda Grants Program | Grant Award Agreement

Submit all pages with any attachments as a single PDF to skennedy@miamifoundation.org

Agency: Broward County	
Payee Address: 115 S Andrews Avenue, Room 329H, Fort Lauderdale, FL 33301	
Amount: \$5,000.00	Grant Period: October 1, 2017 – September 30, 2018
Project Name: Ninth Annual Southeast Florida Regional Climate Leadership Summit	
Grant Description: To support Miami-Dade nonprofit representatives' participation in the Ninth Annual Regional Climate Leadership Summit, a major event focused on facilitating climate-related collaboration and knowledge sharing.	

Grant Terms and Conditions

The Foundation is pleased to enter into this grant agreement based on the following terms and conditions. Please return both pages of this agreement to the Foundation. Keep a copy for your records.

- 1) To use the grant only for the purpose specified in the approved proposal and in accordance with the approved budget; to use equipment purchased with the grant only for purposes the grant was made;
- 2) If changes to the program scope or intent or the budget are needed, request advance written approval;
- 3) To maintain financial records consistent with generally accepted accounting principles; have them audited annually as appropriate; and provide a financial accounting for how the grant was used;
- 4) Report on the grant as per the schedule in this agreement and following the Foundation's reporting guidelines; and be prepared to provide additional information and documentation if requested;
- 5) Report any part of the grant not expended; and, if requested, return grant dollars to the Foundation;
- 6) To prominently acknowledge that support has been provided by The Miami Foundation and to provide sponsorship benefits as described here:
 - TMF will be recognized as a Gold Sponsor of the Ninth Annual Regional Climate Leadership Summit
 - TMF logo will be visible on press releases, online advertising, marketing materials and event signage
- 7) Payments will be released based on the stated schedule and receipt and review of Required Documentation. Recipients must demonstrate compliance with this agreement and sufficient performance on supported activities. Failure to comply with this agreement or inadequate performance could result in payments being withheld or withdrawn and make the agency ineligible for future grants.

Return all pages of Agreement and any required attachments as a single PDF: (Include any items marked)

- Performance and Results Table reflecting any changes based on grant amount
- None

Payment Schedule and Reporting Requirements

Payments	Amount	Required Documentation	Due Date*
Payment #1	\$5,000	Signed grant agreement and any required attachments	October 1, 2017
N/A		Final Report	October 15, 2018

(*If a date falls on a weekend or holiday, documents are due on the next business day)

Primary Grant Contact:

Provide the information below for the primary contact person for this grant. This is the person to whom all correspondence will be directed.

Name: Jason Liechty

Title: Senior Environmental Project Coordinator

Mailing Address: 115 S Andrew Avenue, Room 329H

City, State, Zip: Fort Lauderdale, FL 33301

Phone: 954-519-0310

Email: jliechty@broward.org

Website: www.broward.org

Grant Payment Method:

Provide the information below for the organization that will receive the grant payment.

Payee Organization: _____

Payee Tax ID #: _____

Payee Contact Name: _____

Payee Contact Email: _____

Payee Contact Phone: _____

ACH Electronic Transfer Information:

All grants will be paid via ACH electronic transfer.

Bank Name: _____

Bank Phone: _____

Routing #: _____

Confirm Routing #: _____

Account #: _____

Confirm Account #: _____

Signature of Chief Executive Officer or Representative authorized to enter grant agreements

I agree to and accept the terms of this grant award by The Miami Foundation. I understand that grant awards are typically made through competitive cycles each year. Unless program guidelines state otherwise, recipients should view the Foundation's grants as one-time awards to help advance their work during the grant period and should not be counted on as a recurring source of support. I understand that recipients are strongly encouraged to use this opportunity to secure and leverage other financial support for on-going activities.

Name: _____ Title: _____

Signature: _____ Date: _____

Signature of The Miami Foundation

Name: Charisse Grant Title: Senior Vice President for Programs

Signature:  Date: September 22, 2017

Submit all pages of Agreement and any required attachments as a single PDF to skennedy@miamifoundation.org by October 1, 2017