



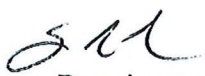
OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex


115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: May 22, 2017

TO: Gregory M. Balicki, Director
Water & Wastewater Engineering Division

THRU: Sandy-Michael McDonald, Director 
Office of Economic and Small Business Development

FROM: Christopher L. Atkinson, Assistant Director 
Office of Economic and Small Business Development

SUBJECT: RLI No. R1025211R1- Continuing Engineering Services for Water Treatment and Raw Water Production Systems (WTRPS)
CBE Evaluation for the First Amendment for
Work Authorization: CDMS 13-16
Project No. 9258- New Booster Pumping Station for System 3A
Prime Consultant: CDM Smith Inc.

This memorandum supersedes the memorandum dated August 5, 2015.

The Office of Economic and Small Business Development (OESBD) has conducted a review of CDM Smith, Inc.'s CBE Participation for RLI No. R1025211R1 Continuing Engineering Services for Water Treatment and Raw Water Production Systems (WTRPS) for Work Authorization (WA) 13-16. The overall CBE goal for the agreement is 25%. As a part of this contract, professional services are performed through the issuance of work authorizations. The proposed CBE Participation for WA CDMS 13-16 is 2.82%. An overview is provided as follows:

CDM Smith, Inc., Prime	<u>Category</u>	<u>Revised CBE Participation</u>
Keith and Associates, Inc.	CBE	2.82%

- WA CDMS 13-16 Original Amount and Time: \$215,908.00 and 450 Calendar Days
- Proposed WA CDMS 13-16 Amendment #1 Amount and Time: \$190,778.96 and 330 Calendar Days

RLI No. R1025211R1
Continuing Engineering Services Agreement for WTRWPS
CBE Evaluation for WA CDMS 13-16
Prime Consultant: CDM Smith, Inc.
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Evaluation for RLI No. R1025211R1 Continuing Engineering Services Agreement:

- Current Agreement Amount Not to Exceed: \$ 5,000,000.00
- Total Payments to prime consultant to date: \$1,339,301.04
- Total CBE sub consultant payments to date: \$335,705.68
- Overall CBE participation for the agreement to date: 25.1%

Compliance Comments

CDM Smith, Inc.'s CBE commitment for Work Authorization (WA) CDMS 13-16 has been revised from 5.3% to 2.82%. The reason for the commitment reduction is due to the allocation of the amended funds for Construction Management Services from a CBE subconsultant to the Engineer-of-Record who holds the permits and licenses required. In terms of the overall agreement, CDM Smith, Inc. committed to 25% and has attained 25.1% CBE participation to date. CDM Smith, Inc. is responsible to the project's current completion level approaching 62%, OESBD has requested and received an updated action plan from CDM Smith, Inc. for the duration of the contract. OESBD will continue to monitor CDM Smith, Inc.'s compliance with the established overall goal.

cc: Freddy Castillo, Small Business Development Manager, OESBD
Bradley Wolak P.E., Engineer, WWS
James Vose Jr., Small Business Development Specialist, OESBD