



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

**Governmental Center Annex**

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**MEMORANDUM**

**DATE:** May 12, 2017

**TO:** Carolyn Messersmith, Purchasing Agent  
Purchasing Division

**THRU:** Sandy-Michael McDonald, Director *SMM*  
Office of Economic and Small Business Development

**FROM:** Christopher Atkinson, Assistant Director *CA*  
Office of Economic and Small Business Development

**SUBJECT:** RFP No. R2112554P2 External Audit Services  
County Business Enterprise (CBE) Evaluation

The Office of Economic and Small Business Development (OESBD) conducted a review of the responders' compliance with CBE Program requirements for the above referenced project. Four (4) proposals were received and reviewed. An overview is provided as follows:

The CBE goal for this project is 25%.

**Met the CBE Requirements:**

<u>Firms</u>	<u>Category</u>	<u>Percentage</u>
BCA Watson Rice LLP (Prime) C Borders-Byrd, CPA LLC	CBE	25%
Cherry Bekaert LLP (Prime) Alberni Caballero & Fierman, LLP	CBE	25%
RSM US LLP (Prime) Anthony Brunson, P.A. C Borders-Byrd, CPA LLC	CBE CBE	20% 5%
<b>Total:</b>		<b>25%</b>

**Met the CBE Requirements, Continued:**

<b><u>Firms</u></b>	<b><u>Category</u></b>	<b><u>Percentage</u></b>
S. Davis & Associates, P.A. (Prime)	CBE	55%
C Borders-Byrd, CPA LLC	CBE	<u>10%</u>
<b>Total:</b>		<b>65%</b>

**CBE Compliance Comments:**

BCA Watson Rice LLP, Cherry Bekaert LLP, RSM US LLP, and S. Davis & Associates, P.A. were given three (3) business days to correct errors in the Letters of Intent submitted with their proposal, as provided for in Section 1-81.5(d) of the Business Opportunity Act of 2012. All four (4) bidder submitted the required documentation in accordance with the required timeframe and are compliant with the CBE Program requirements.

**CBE Compliance History:**

The following is a report of the proposers' CBE compliance history for projects completed within the last five (5) years of the RFP opening date:

At this time, OESBD cannot report CBE compliance history of completed projects for BCA Watson Rice LLP, Cherry Bekaert LLP, RSM US LLP, and S. Davis & Associates, P.A. as none exist within last five (5) years of the RFP opening date.

cc: Freddy Castillo, Small Business Development Manager, OESBD  
Lisette Forrest, Small Business Development Supervisor, OESBD