

Hurricane Irma/DR-4337-FL



Sheltering and Temporary Essential Power (STEP) Program

How STEP Helps Survivors

The Sheltering and Temporary Essential Power (STEP) is a rapid repair program which enables eligible individuals or families whose homes were damaged due to Hurricane Irma to take shelter



in their own homes while they rebuild.

What is STEP?



- STEP is not a permanent repair program
- •STEP is meant to provide the most basic, life sustaining needs for emergency sheltering



Counties Authorized for STEP

- 1. Broward County
- 2. Charlotte County
- 3. Collier County
- 4. Glades County
- 5. Hendry County

- 6. Lee County
- 7. Miami-Dade County
- 8. Monroe County
- 9. Palm Beach County



- Disaster-damaged single family owner-occupied residential properties only, to include duplexes and townhomes.
- Travel trailers, mobile homes or RVs are not eligible.
- Other types of owner occupied residences may only be approved by the FCO on a case-by-case basis.
- Commercial properties and commonly owned areas, structures, or equipment are **not** eligible for STEP.





Emergency Work Under STEP

- STEP repairs are capped at \$20,000 (though most properties will not require \$20,000 of work).
- Repairs must be reasonable, necessary, and low-cost options to make the home safe for sheltering purposes.
- A home is not eligible if it cannot be made safe for sheltering purposes, including due to the presence of excessive toxic or hazardous materials, for less than \$20,000.
- FCO may waive the cap on a case-by-case basis to repair accessibility features to make the home safe for a person with a disability.

Emergency Work Under STEP



- Eligible emergency work includes providing elements necessary for survivors to safely shelter at home:
 - Utilities essential for potable water, hot water, HVAC, and food preparation
 - Functional kitchen, bathroom, and sleeping accommodations
 - Securing and/or weatherproofing to include roof, walls, doors, and windows
 - Work necessary to meet access and functional needs

Other Eligible STEP Costs

- Permitting fees and inspections for code compliance or safety are eligible for funding and not subject to the cap
- Project management and oversight activities, and State or local direct administrative costs are eligible and not subject to the cap





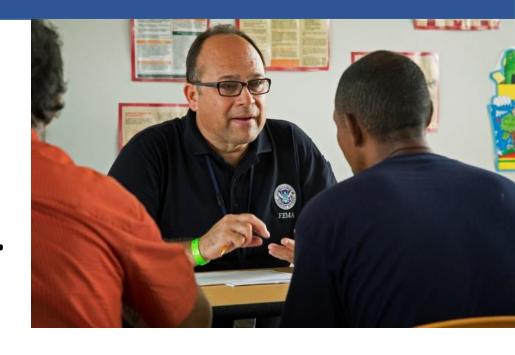
STEP Implementation Requirements

- Legal responsibility and authority requirements
- Outreach and messaging
- Data collection and reporting (templates available)
- Right of Entry (ROE), Participation Agreement, and proofs of ownership and primary residence
- Site inspections and performance of work or contracting for the performance of work



FEMA Registration Requirement

STEP participants are required to register for FEMA assistance if they have not already done so.



www.disasterassistance.gov

or 1-800-621-FEMA



The State, in coordination with FEMA, can provide assistance to local governments administering STEP. This assistance includes support for:

- Program Questions
- Messaging Materials
- Data Collection and Reporting
- Procurement and EHP Requirements



STEP Technical Assistance Team Page 12 of 19

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Messaging and Outreach

FEMA and the State of Florida can provide communications products about the program that emphasizes the scope of the program, and provide guidance on program requirements.

Three Audiences

- Local Governments
- 2. Contractors Performing Work
- 3. Homeowners Interested in STEP





Procurement Disaster Assistance Team (PDAT)

- Project Management costs are eligible for reimbursement by FEMA.
- No need to do it yourself. You can hire a contractor to do it!
- PDAT can help guide you through the Federal procurement process to maximize your potential reimbursement from FEMA.
- Expedited Procurement Methods (where applicable):
- ➤ Micro Purchase Procedures (< \$3,500 or state/local equivalent, whichever is less)
- > Small Purchase Procedures (< \$150,000 or state/local equivalent, whichever is less)
- Exigent/Emergency Exception for Noncompetitive contracting (no minimum dollar threshold, but immediate action required under certain limitations)

Environmental and Historic Preservation (EHP)

- Unusable equipment, debris, and material, including asbestoscontaining materials, must be disposed of in an approved manner and location.
- All actions must occur within the existing building footprint or within previously disturbed areas (cleared or landscaped) within the property boundaries.
- In the unlikely event that human remains or archaeological resources are discovered, all work shall stop and the appropriate agencies must be notified, including FDEM and FEMA.

TASKS: 30 DAYS

PROGRAM

MANAGEMENT

PLAN IN PLACE

2 IDENTIFY SITES

OUTREACH AND ROEs

TASKS: 60 DAYS

4 SCOPE OF WORK

5 DETERMINE ELIGIBILITY

TASKS: 90 DAYS

6 COMPLETION OF WORK

7 FINAL INSPECTIONS



Impact on Other FEMA Assistance

If an applicant accepts STEP assistance:

- STEP will not affect an applicant's eligibility for assistance available under Individual Assistance programs https://www.fema.gov/individual-disaster-assistance
- Once STEP repairs are complete and the property cleared for emergency sheltering at home, the applicant will no longer be eligible for further TSA or other sheltering assistance
- In the event the STEP scope of work is not properly completed, the applicant may be authorized to continue receiving assistance for TSA

Reimbursement Under STEP

- STEP work is reimbursed like any other PA project
- The local government is responsible for contracting for the work and providing payment
- FEMA will obligate grant funds through its PA grant program to the State who will act as the pass-through entity, and the State will provide reimbursement for eligible work

Questions?

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