

**FLORIDA NETWORK OF CHILDREN'S ADVOCACY CENTER'S, INC.
STATE FUNDING
SUBCONTRACT**

THIS CONTRACT is entered between the Florida Network of Children's Advocacy Centers, Inc., hereinafter referred to as "FNCAC," and Broward County, a political sub-division of the State of Florida, hereinafter referred to as the "Recipient."

I. THE RECIPIENT AGREES:

A. Subcontract Document

1. To provide commodities and services indicated on Attachment A in accordance with the terms and conditions specified in this Subcontract.
2. That the Subcontract document consists of all attached documents, and that the order of precedence is established in Section II(H):

B. Governing Law

That this Subcontract is executed and entered in the State of Florida, and shall be construed, performed and enforced in all respects in accordance with Florida law including Florida provisions for conflict of laws. Venue shall be Tallahassee, Florida.

C. Invoicing and Travel

1. ~~If allowed under this~~ Subcontract, to submit bills for fees or other compensation for services or expenses in sufficient detail for a proper pre-audit and post-audit.
2. That where itemized payment for travel expenses are permitted in this Subcontract, to submit bills for any travel expenses in accordance with §112.061, F. S. or at such lower rates as may be provided in this Subcontract.
3. That invoices shall be submitted electronically to:
Florida Network of Children's Advocacy Centers, Inc.
gwild-storyr@fncac.org and admin@fncac.org

D. Records and Retention

1. ~~To establish and maintain~~ books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by FNCAC under this Subcontract in accordance with Rule 2.440, Florida Rules of Judicial Administration.
2. To retain, at no additional cost to FNCAC, all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Subcontract for a period of five (5) years after completion of the Subcontract, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records and documents shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this Subcontract. If any such records are eligible for destruction under applicable record retention schedules before five (5) years after completion of the Subcontract the records may be destroyed with the prior written approval of the FNCAC Contract Manager.
3. Upon demand and at no additional cost to FNCAC, the Recipient will facilitate the duplication and transfer of any records or documents during the required retention period.

E. Audits, Inspections, Investigations and Monitoring

1. ~~To allow public access to all documents, papers, letters, or other public records~~ as defined in Rule 2.420, Florida Rules of Judicial Administration, made or received by the Recipient in conjunction with this Subcontract except that public records which are made confidential by law must be protected from disclosure. It is expressly understood that the Recipient's failure to comply with this provision shall constitute an immediate breach of this Subcontract for which FNCAC may unilaterally terminate the Subcontract.
2. To assure that these records shall be subject at all reasonable times to inspection, review, copying, or audit by Federal, State, or other personnel duly authorized by FNCAC.
3. To permit persons duly authorized by FNCAC to inspect and copy any records, papers, documents, facilities, goods and services of the Recipient which are relevant to this subcontract; and to interview any clients, employees of sub-recipients and of the Recipient to assure FNCAC of the satisfactory performance of the terms and conditions of this

Subcontract. Following such review, FNCAC will deliver to the Recipient a written report of its findings and where appropriate, a request for the Recipient to submit a corrective action plan (see subsection III. C.).

4. To comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by the FNCAC, State Court System, Office of the Inspector General (§20.055, Florida Statutes), and/or the Auditor General of Florida.
5. To include the audit, inspections, investigations and record keeping requirements in all subcontracts and assignments.
6. To provide a financial and compliance audit to FNCAC, OSCA, and the Auditor General's Office, as specified in Attachment E, Part 1 and to ensure that all related party transactions are disclosed to the auditor.

F. Indemnification

Nothing herein is intended to serve as a waiver of sovereign immunity by any party nor shall anything included herein be construed as consent to be sued by third parties in any matter arising out of this Agreement or any other contract. Recipient is a state agency or political subdivision as defined in Section 768.28, Florida Statutes, and shall be fully responsible for the acts and omissions of its agents or employees to the extent permitted by law.

G. Insurance

To provide continuous adequate liability insurance coverage during the existence of this Subcontract and any renewal(s) and extension(s). By execution of this Subcontract, unless it is a state agency or subdivision as defined by subsection 768.28(2), F.S., the Recipient accepts full responsibility for identifying and determining the type(s) and extent of liability insurance necessary to provide reasonable financial protections for the Recipient and the customers to be served under this Subcontract. Within five (5) business days of the execution of this Subcontract, the Recipient shall furnish to the FNCAC Contract Manager, written verification supporting both the determination and existence of such insurance coverage. Such coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida. FNCAC reserves the right to require additional insurance as may be specified in this Subcontract.

H. Safeguarding Confidential Information

To comply with all applicable state and federal laws, regulations and security controls related to access and use of confidential information obtained from individuals, businesses, state and federal resource information systems, information systems of other agencies, and information from any other person regarding a client and client's family members regardless of where the information is maintained. Recipient acknowledges that the following managerial, operational and technical security controls are in place before and during Recipient staff access confidential information.

1. Recipient shall restrict access to state and federal confidential information obtained under this Subcontract to staff authorized to perform their official duties under this Subcontract. Access and use of information is authorized only for the purposes described in this Subcontract. IF THERE IS ANY DOUBT WHETHER DISCLOSURE IS AUTHORIZED, THE INFORMATION MUST NOT BE DISCLOSED until there is a determination that disclosure is authorized by law. Any questions should be directed to the FNCAC Contract Manager.
2. All Recipient staff must review and acknowledge their understanding of FNCAC policies and procedures related to safeguarding and disclosure of confidential information. Review and acknowledgement includes the requirements for protecting state and federal confidential information, information resources, and the civil penalties and criminal sanctions for misuse and unauthorized disclosure.
3. All Subcontract terms relating to confidential information and data security apply to the Recipient, the Recipient's employees, agents, and any other person who performs work under this Subcontract, any Subcontract, Contract or Agreement.

I. Assignments and Subcontracts

1. To neither assign the responsibility for this Subcontract to another party for any of the work contemplated under this Subcontract without prior written approval of the FNCAC Contract Manager which shall not be unreasonably withheld. Any sublicense, assignment, or transfer otherwise occurring without prior approval shall be null and void.
2. To be responsible for all work performed and for all products produced pursuant to this subcontract whether furnished by the Recipient. Any Agreements, Contracts, or Subcontracts shall be evidenced by a written document. The Recipient further agrees that FNCAC shall not be liable to the Subrecipient in any way for any reason. The Recipient, at its expense, will defend FNCAC against such claims.
3. That FNCAC shall always be entitled to assign or transfer its rights, duties, or obligations under this Subcontract to another governmental agency in the State of Florida, upon giving prior written notice to the Recipient. In the event the FNCAC approves transfer of the Recipient's obligations, the Recipient remains responsible for all work performed and all expenses incurred in connection with the Subcontract. This Subcontract shall remain binding upon the successors in interest of either the Recipient or FNCAC.

J. Return of Funds

To return to FNCAC any overpayments due to unearned funds or funds disallowed pursuant to the terms and conditions of this Subcontract that were disbursed to the Recipient by FNCAC. If the Recipient or its independent auditor discovers that an

overpayment has been made, the Recipient shall repay said overpayment within five (5) business days of discovery. If FNCAC first discovers an overpayment has been made, the FNCAC Contract Manager, on behalf of FNCAC, will notify the Recipient by letter of such findings. Should repayment not be made within thirty (30) calendar days of the notification by the FNCAC, the Recipient will be charged at the lawful rate of interest on the outstanding balance after the FNCAC notification or Recipient discovery.

K. Non-discrimination Requirements

That the Recipient will not discriminate against any employee in the performance of this Subcontract, against any applicant for employment, any program participant or participant's non-offending family members because of age, race, religion, color, disability, national origin, marital status, sex or genetic information. The Recipient further assures that all sub-recipients, sub-recipient's staff, or others with whom it arranges to provide services or benefits to participants, participant's non-offending family members or employees about any of its programs and activities are not discriminating against those participants, participant's non-offending family members or employees because of age, race, religion, color, disability, national origin, marital status, sex or genetic information.

L. Employment of Illegal Aliens

- a. That unauthorized aliens shall not be knowingly employed by the Recipient. FNCAC shall consider the employment of unauthorized aliens a violation of section 274A of the Immigration and Nationality Act (8 U.S.C. 1324 a). Such violation shall be cause for unilateral cancellation of this Subcontract by FNCAC. The Recipient agrees to utilize the U.S. Department of Homeland Security's E-Verify system, <https://e-verify.uscis.gov/emp>, to verify the employment eligibility of all new employees hired within three business days during the subcontract term by the Provider. The Provider shall also include a requirement in subcontracts that the subcontractor shall utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the subcontract term. Subcontractors meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision.

M. Independent Capacity of the Recipient

1. To act in the capacity of an independent Recipient and not as an officer, employee, or agent of the FNCAC. Neither the Recipient nor its agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind FNCAC to any agreement unless specifically authorized in writing to do so by FNCAC in this Subcontract.
2. That this Subcontract does not create any right to state retirement, leave benefits or any other benefits of state employees as a result of performing the duties or obligations of this subcontract.
3. To take such actions as may be necessary to ensure that each subcontractor of the Recipient will be deemed to be an independent contractor and will not be considered or permitted to be an agent, servant, joint venture, or partner of the FNCAC.
4. That FNCAC will not furnish services of support (e.g., office space, office supplies, telephone service, secretarial or clerical support) to the Recipient, or its subcontractor or assignee, unless specifically agreed to by FNCAC in this Subcontract.
5. That all deductions for social security, withholding taxes, income taxes, garnishment or other court reductions in pay, contributions to unemployment compensation funds and all necessary insurance for the Recipient, the Recipient's officers, employees, agents, subcontractors, or assignees shall be the sole responsibility of the Recipient.

N. Publicity

That without limitation, the Recipient and its employees, agents, and representatives will not, without prior written consent in each instance, use in advertising, publicity or any other promotional endeavor any State mark, the name of the State's mark, the name of the State or any State affiliate or any officer or employee of the State, or represent, directly or indirectly, that any product or service provided by the Recipient has been approved or endorsed by the State, or refer to the existence of this Subcontract in press releases, advertising or materials distributed to the Recipient's prospective customers.

O. Final Invoice

To submit the final invoice for each State Fiscal Year (July 1 of each year to June 30 of the following year) for payment to FNCAC by August 15th after the end of the State Fiscal Year or within forty-five (45) calendar days after the Subcontract expires or is terminated, whichever is first. If the Recipient fails to do so, all rights to payment are forfeited and FNCAC will not honor any requests submitted after the aforesaid time. Any payment due under the terms of this Subcontract may be withheld until all reports, deliverables and tasks due from the Recipient pursuant to this Subcontract and necessary adjustments thereto have been approved by FNCAC.

P. Lobbying

To comply with the provisions of all applicable lobbying regulations, including §§11.062 and 216.347, F.S., which limit the expenditure of grant funds for lobbying the Legislature, judicial branch, or a state agency.

Q. Patents, Copyrights, Royalties and Rights to Products

1. That the Recipient, to the extent permitted by law, shall indemnify, save and hold the FNCAC and its employees harmless from any liability whatsoever, including costs and expenses, arising out of any copyrighted, patented, or unpatented invention, process, or article manufactured or used by the Recipient in the performance of this Subcontract.
2. That the FNCAC will provide prompt written notification to the Recipient of any claim of copyright or patent infringement as provided in §286.021, F. S. Further, if such claim is made or is pending, the Recipient may, at its option and expense, procure for the FNCAC, the right to continue use of, replace, or modify the article to render it non-infringing. If the Recipient uses any design, device, or materials covered by letters, patent, or copyright, it is mutually agreed and understood without exception that the compensation paid pursuant to this Subcontract includes all royalties or costs arising from the use of such design, device, or materials in any way involved in the work contemplated by this Subcontract.
3. That if activities supported by this Subcontract produce writing, sound recordings, pictorial reproductions, drawings or other graphic representations and works of any similar nature, the FNCAC has the right to use, duplicate and disclose such materials, if not part of a confidential record, in whole or in part, in any manner, for any purpose whatsoever and to have others acting on behalf of the FNCAC do so.

R. Criminal History Records Checks

1. That FNCAC requires criminal history records check on any Recipient staff, employees or subcontractor staff that has access to children's confidential information resources or facilities operated in whole or in part with funding from this Subcontract unless formally waived in writing by the FNCAC. The cost of performing the criminal history records checks is an allowable expense under this Subcontract.
2. The criminal history records check must be completed in accordance with §§ 394.4572, 408.809 and 435.12, Florida Statutes, within 30 calendar days after the start of employment. A letter certifying that no disqualifying crimes were identified must be submitted to the FNCAC Contract Manager within 30 days. If the Recipient adds additional employees during the term of the Subcontract, the names of those staff, employees or subcontractor staff must be provided to the FNCAC Contract Manager within 7 days of beginning work. The Recipient shall resubmit updated Criminal History Records Checks certification letters every five (5) years from the prior criminal history records check if the Agreement is in force.
3. If any disqualifying crimes are present on the record, the Recipient agrees to remove the employee from the worksite and terminate the employee's access to confidential information resources, participant's and the participant's family members.
4. During the term of the Subcontract, the Recipient shall report in writing to the FNCAC Contract Manager, the arrest, charge or Notice to Appear for an alleged commission of a disqualifying crime in any state or other jurisdiction for any Recipient's staff, employee or subcontractor assigned to this Subcontract within one (1) business day of Recipient's knowledge. The notice shall include the Recipient's name, the staff member's name, and the location and nature of the alleged violation. FNCAC reserves the right to require the Recipient to immediately suspend or terminate the staff members work under this Subcontract, access to any children and their families receiving services funded by this Subcontract and state of federal confidential information obtained or maintained under this Subcontract. The Recipient shall notify FNCAC within ten (10) calendar days of case disposition.

S. CONFIDENTIALITY BREACH REPORTING AND NOTIFICATION RESPONSIBILITY

That the Recipient is subject to the provisions of §501.171 Florida Statutes, that requires the reporting and remedies for breach of security related to third-party confidential information, as well as fines of up to \$500,000 for failure to report timely.

II. FNCAC AGREES:

A. Agreement Amount

To pay for Subcontracted Services in accordance with the terms and conditions of this Subcontract in an amount up to a maximum of **\$511,677.40**, for Children's Advocacy Centers Subcontracted Services, and up to a maximum of **\$11,111.11**, for Child Protection Team Subcontracted Services which are all subject to the availability of funds. Any costs or services paid for under any other Subcontract or Agreement or from any other source are not eligible for payment under this Subcontract.

B. Payment

This is a Monthly COST Reimbursement Subcontract and will be reimbursed monthly once all monthly documents and backup documentation required under this Subcontract have been submitted in correct form and entirety.

C. Payment Inquiries and Vendor Ombudsman

That issues regarding the inspection, acceptance and payment for goods and services provided under this Subcontract will be handled by the FNCAC Contract Manager at (850)629-4370.

III. THE RECIPIENT AND FNCAC MUTUALLY AGREE:

A. Effective and Ending Dates

That this Subcontract shall begin on July 1, 2017, or the date on which the Subcontract has been signed by the last party

required to sign it, whichever is later, and shall be retroactive to the date of July 1, 2017, if executed thereafter. It shall end at midnight, Eastern Time, on June 30, 2018. The FNCAC's performance and obligation to pay under this Subcontract is contingent upon an annual appropriation by the Legislature and allocation by the Chief Justice of the Supreme Court.

B. Renewal

That upon agreement, the FNCAC and the Recipient may renew the Subcontract, in whole or in part, for a period that may not exceed two (2) years. The renewal may be divided into increments, may be for a complete term, or any combination thereof. The renewal must be in writing and signed by both parties, and is contingent upon satisfactory performance evaluations and subject to availability of funds for this Subcontract. For this Subcontract, there shall be two (2) one (1) year optional renewal periods.

C. Corrective Action Plan

1. That should the FNCAC identify any deficiency based on Subcontract requirements, which the FNCAC, in its sole discretion, deems to be of significant magnitude, the FNCAC may notify the Recipient of the deficiency and of the need to submit a Corrective Action Plan (CAP).
2. That upon such notification, the Recipient shall submit a formal written CAP within ten (10) business days of the date of the letter from the FNCAC requiring submission of a CAP. The CAP shall be sent to the Contract Manager for review and approval determination.
3. That the FNCAC shall notify the Recipient in writing of the acceptance or unacceptability of the CAP within ten (10) business days of receipt of the CAP. If the CAP is unacceptable, the FNCAC shall provide a written statement identifying in reasonable detail, why the FNCAC believes the CAP will not result in correction of the cited deficiencies. The Recipient shall have ten (10) business days from receipt of the rejection letter to submit a revised CAP or letter of explanation.
4. That upon acceptance of the CAP, the Recipient shall have, at the discretion of FNCAC, up to sixty (60) calendar days to implement and successfully complete the agreed upon CAP. Acceptance of the CAP by the FNCAC does not guarantee the implementation will result in elimination of future deficiencies.
5. That the CAP will remain in effect until all deficiencies are corrected. Updates on the status of the plan will be required as determined by FNCAC's Contract Manager.
6. That the Recipient's failure to respond to a request for a corrective action plan or failure to meet the corrective action plan may result in termination of the Subcontract, pursuant to the termination provisions set forth in this Subcontract. The FNCAC reserves the right to exercise other remedies as permitted by law.

D Termination

1. That this Subcontract may be terminated by the FNCAC without cause upon no less than a sixty (60) calendar day notice in writing to the other party unless a shorter time is mutually agreed upon in writing.
2. In the event funds for payment pursuant to this Subcontract become unavailable, the FNCAC may terminate this Subcontract upon no less than a twenty-four (24) hour notice in writing to the Recipient. The FNCAC shall be the final authority as to the availability and adequacy of funds. In the event of termination of this Contract, the Recipient will be compensated for any work satisfactorily completed.
3. That this Subcontract may be terminated for the Recipient's non-performance or deficient performance upon no less than a twenty-four (24) hour notice in writing to the Recipient. Waiver of breach of any provisions of this Subcontract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms and conditions of this Subcontract. The provisions herein do not limit the FNCAC's right to remedies at law or in equity.
4. That written notice of termination shall be delivered by U.S. Postal Service or any expedited delivery service that provides verification of delivery or by hand delivery to the Contract Manager or the representative of the Recipient responsible for administration of the program as appropriate.

E. Renegotiations or Modifications

1. That modifications of provisions of this Subcontract shall be valid only when they have been reduced to writing and duly signed by both parties. The rate of payment and the total dollar amount may be adjusted retroactively to reflect price level increases and changes in the rate of payment when these have been established through the appropriations process and subsequently identified in FNCAC's operating budget.
2. That the parties agree to renegotiate this Subcontract if state revisions of any applicable laws, or regulations make changes in this Subcontract necessary.

F. Notice

That any notice, that is required under this Subcontract shall be in writing, and sent by U.S. Postal Service or any expedited delivery service that provides verification of delivery or by hand delivery. Said notice shall be sent by the FNCAC to the representative of the Recipient responsible for administration of the program, at the designated address indicated in III.G.3

and by the Recipient, to FNCAC's Contract Manager indicated in III.G.4.

G. Official Payee and Representatives (Names, Addresses, and Telephone Numbers):

- 1. The Recipient name, as shown on page 1 of this Subcontract, and mailing address of the official payee to whom the payment shall be made is:

Broward County, a political subdivision of the State of Florida
 400 Northeast 4th Street
 Ft. Lauderdale, FL 33301

- 2. The name of the Recipient's contact person and street address where financial and administrative records are maintained is:

Dimitri Oriol
 Broward County, a political sub-division of the State of Florida
 400 Northeast 4th Street
 Ft. Lauderdale, FL 33301
 954-357-5775
doriol@broward.org

- 3. The name, address, and telephone number of the representative of the Recipient responsible for administration of the program under this Subcontract is:

Andrene Blackwin
 Broward County, a political sub-division of the State of Florida
 400 Northeast 4th Street
 Ft. Lauderdale, FL 33301
 954-357-5775
ablackwin@broward.org

- 4. The name, address, and telephone number of the Contract Manager for FNCAC for this Subcontract is:

Gretchen Wild-Story
 Florida Network of Children's Advocacy Centers, Inc.
 2940 E. Park Avenue
 Tallahassee, FL 32301
 (850)629-4370
gwild-story@fncac.org

- 5. Upon change of representatives (names, addresses, telephone numbers and e-mail addresses) by either party, notice shall be provided in writing to the other party within five (5) business days.

H. All Terms and Conditions Included

This Subcontract and its attachments, and any exhibits referenced in said attachments, together with any documents incorporated by reference, contain all the terms and conditions agreed upon by the parties. There are no provisions, terms, conditions, or obligations other than those contained herein, and this Subcontract shall supersede all previous communications, representations, or Subcontracts, either verbal or written between the parties. If any term or provision of this Subcontract is legally determined unlawful or unenforceable, the remainder of the Subcontract shall remain in full force and effect and such term or provision shall be stricken. Attachments and exhibits to this Subcontract which apply, and therefore are incorporated by reference include (those indicated with a checked box [x]):

Applicable Attachments		
	Attachment #	Attachment Title
[X]	Attachment A	Scope of Work
[X]	Attachment B	State Fiscal Year Budget Document
[X]	Attachment C	Acknowledgement / Certification Regarding Lobbying
[X]	Attachment D	Background Checks
[X]	Attachment E	Compliance with Florida Single Audit Act
[X]	Attachment F	Applicable Rules and Regulation

By signing this Subcontract, the parties agree that they have read and agree to the entire Subcontract, as described in Paragraph III.H. above.

IN WITNESS THEREOF, the parties hereto have caused this seventeen (18) page Contract to be executed by their undersigned officials as duly authorized.

Broward County, a political sub-division of the State of Florida

THE FLORIDA NETWORK OF CHILDREN'S ADVOCACY CENTERS, INC.

SIGNED BY: _____

NAME: _____
TITLE: _____

DATE: _____

FEIN: _____

SIGNED BY: _____

NAME: Cindy Vallely
TITLE: Executive Director

DATE: _____

**Reviewed and approved as to form:
Joni Armstrong Coffey, County Attorney**

By  _____
Sharon V. Thorsen, Senior Assistant County Attorney

Scope of Work

PART 1-GENERAL INFORMATION

Section A – Background and Purpose

The Florida Legislature, in Chapter 2016-66, Section 7, Line 3152, Laws of Florida has appropriated funds as grant-in-aid to the Recipient to be used to support the children's advocacy services. This Subcontract provides the method for disbursement of the appropriated funds, how the funds may be spent, sets forth requisite deliverables, performance measures, financial consequences, reporting requirements, disbursement to expenditure reconciliation, ~~invoicetems and other conditions necessary for payment.~~ The total appropriation amount(s) are identified in the Fiscal Year Budget, Attachment B to the Agreement between the OSCA and FNCAC.

Section B – Objective

The Recipient will provide community, investigative, legal and social service programs necessary to deliver services to children who are victims of physical and/or sexual abuse, children who witness violent crime or domestic violence, children who are victims of neglect or who are endangered due to drugs or alcohol abuse, and their non-offending families or care-givers.

The objective for the use of these funds are:

1. Reduce trauma to the child abuse victim through therapeutic program services,
2. Protect and nurture children by reducing the trauma caused by multiple investigative interviews.
3. Improve collaboration between law enforcement, prosecutors, treatment professionals, educators and child protective workers to provide more coordinated services to the children and their families.
4. Enhance the quality of investigations to improve the protection of children and the prosecution of perpetrators.
5. Take an active role to reduce child abuse in the community.

PART 2-WORK REQUIREMENTS

SECTION A – TECHNICAL REQUIREMENTS

1. Critical Functions:
 - 1.1. Neutral Facility- in accordance with §39.3035(1)(c), Florida Statutes, a designated separate facility where professionals and families can meet. This facility should be close to other services geographically for the convenience of the professionals and the families.
 - 1.2. Joint Investigative Interviews – conducted by child protective service investigators, social service intake workers, and law enforcement to ~~facilitate both investigations and reduce the need for multiple interviews~~ in accordance with §39.3035(1)(c), Florida Statutes.
 - 1.3. Multidisciplinary Case Review Team- representing prosecution, law enforcement, mental health, medical, child protective, and social services, ~~that reviews cases and makes recommendations on the case outcome in areas of prosecution,~~ mental health services, child protection issues, and family support. This team must meet regularly, as required by §39.3035(1)(e), Florida Statutes.
 - 1.4. Case Tracking System- that monitors each case's progress through the system as required by §39.3035(1)(f), Florida Statutes. Information is used to apprise professionals and families of the case's progress and prevents delays in services.
 - 1.5. Medical Examination- performed by a pediatrician, physician's assistant (PA) or Advanced Registered Nurse Practitioner (ARPN), with pediatric training. The exam is sometimes done on-site at the local advocacy center or in an affiliated hospital or regional diagnostic center.
 - 1.6. Mental Health Evaluation and Treatment- provided by individuals licensed or registered pursuant to the provisions of §491, Florida Statutes, familiar with the specialized needs of victims of child abuse and family violence. The clinicians must work with other professionals involved in the case (police, prosecutors, social services) for optimum case results.
 - 1.7. Community and Emergency Services- for referral purposes. For the child advocacy center to be effective, the center's staff must maintain a resource directory of a wide range of services for families. Referrals are required by §39.3035(1)(g), Florida Statutes, and may be for emergency housing, child placement, legal aid, child care assistance, and immediate needs. These concrete service referrals are essential to maintaining the family's well- being and assist in meeting the program objectives.
 - 1.8. Advocacy and Criminal Justice System Liaison -between outside agencies and units within the court system and prosecutor's offices. The center serves as the central point of contact for all professionals working on each case.
2. Staff Qualifications- Recipient will ensure that staff, contractors and volunteers who are providing services funded under this Subcontract are screened and trained in accordance with §39.001(2), Florida Statutes, and meet minimum acceptable qualifications to perform their job functions. Professional staff who deliver direct services must have the following qualifications:
 - 2.1. Psychiatrist: a medical practitioner licensed under chapter 458 or chapter 459 for at least 3 years, inclusive of psychiatric residency.
 - 2.2. Psychiatric Nurse Practitioner: advanced registered nurse practitioner certified under §464.012, Florida Statutes, who has a master's or doctoral degree in psychiatric nursing, holds a national advanced practice

- certification as a psychiatric mental health advanced practice nurse, and has 2 years of post-master's clinical experience under the supervision of a psychiatrist.
- 2.3. **Psychologist:** licensure pursuant to §490.005(1), §490.006, or the provision identified as §490.013(2) in §1, chapter 81-235, Laws of Florida.
 - 2.4. **Clinical Psychologist:** defined in §490.003(7) with 3 years of postdoctoral experience in the practice of clinical psychology, inclusive of the experience required for licensure.
 - 2.5. **Mental Health Counselor (as defined by §490.003, Florida Statutes):** licensure or certification pursuant to §491.006, §§491.0045-0046, Florida Statutes.
 - 2.6. **Clinical Social Worker:** licensure pursuant to §491.005, §491.006, §§491.045-046, Florida Statutes.
 - 2.7. **Physician:** a medical doctor licensed under chapter 458 or chapter 459, including emergency room doctors hospitalists, and specialist in pediatrics, gynecology and sexual assault. Statutes.
 - 2.8. **Physician's Assistant:** licensure pursuant to §458.347 and §459.022, Florida Statutes.
 - 2.9. **Primary Care Physician:** a general practitioner, family medical practitioner, or pediatrician licensed under chapter 458 or chapter 459 who is the child's Primary Care Physician.
 - 2.10. **Advanced Registered Nurse Practitioner:** licensure pursuant to §464.012 and graduation from a program leading to a master's or doctoral degree in a nursing clinical specialty area with preparation in specialized practitioner skills.
 - 2.11. **Master's Level Students/Interns:** Students/Interns who have completed a Master's Degree in psychology, clinical psychology, mental health counseling, clinical social work or another associated degree who are actively working toward licensure or certification or who are enrolled in a doctoral degree program for any of the previously mentioned disciplines, may fulfill the roles identified in 2.3, 2.4, 2.5, or 2.6 above. *Students/Interns who have earned a Bachelor's Degree in psychology, clinical psychology, mental health counseling, clinical social work or another associated degree who are actively working toward a master's Degree in a program for any of the previously mentioned disciplines, may fulfill the roles identified in 2.5, 2.6, or 2.12.*
 - 2.12. **Advocacy Paraprofessional:** a bachelor's degree from an accredited college or university in social work or completion of a certification program offered by an accredited college or university, a governmental agency, a professional association, or an internal training program offered by an accredited children's advocacy center. Paraprofessionals may only provide advocacy services and are prohibited from providing mental health counseling or treatment services.

SECTION B – PROGRAM AREAS AND SERVICES

The Recipient will ensure that only the following programs and services are being funded by this Contract:

1. Therapy Program Service

- 1.1. **Medical Assessments:** an examination or records consultation resulting in a report of the nature, severity and prognosis of physical trauma sustained by the child victim performed by a primary care or emergency care physician, a licensed physician's assistant, or advanced registered nurse practitioner. Medical assessments are subject to the provisions of §960.28(1), Florida Statutes.
- 1.2. **Mental Health Services:** including intake, treatment plans, individual counseling, family counseling and group counseling
 - 1.2.1. **Individual Therapy Services:** Specialized trauma-focused mental health services provided to the child victim, non-offending caregiver and non-offending siblings designed to meet the unique needs of the child and the family.
 - 1.2.2. **Group Therapy Services:** Specialized trauma-focused mental health services provided in a group setting to the child victim, designed to meet the unique needs of the children.
 - 1.2.3. **Family Therapy Services:** Specialized trauma-focused mental health services provided in a whole-family setting designed to meet the unique needs of the child victim and the non-offending family members.
 - 1.2.4. **Psychological Evaluation Services:** An examination by a licensed psychologist using psychological testing, review of history, clinical interviews, behavioral symptoms and observations for determining the child's current psychological and neurological functioning to assist the evaluator in providing relevant and sound opinions in matters where the child's health and welfare may have been harmed.
 - 1.2.5. **Unspecified Services:** Services not identified in this Agreement that will enable the Recipient to more effectively meet the objectives stated in Part 1, Section B of this Contract. Submission of a justification document, a request and prior written approval from the FNCAC Contract Manager are required for these services to be reimbursable under this Contract.

2. Case Management and Advocacy

- 2.1. Comprehensive orientation session for the children on the advocacy program.
- 2.2. Provide information about the coordinated, multidisciplinary response.
- 2.3. Assess the child's and family's attitudes and feelings about participation in the investigation and prosecution.
- 2.4. Multidisciplinary team case review to analyze active case status, progress and future needs.
- 2.5. Support for the children through all stages of the investigation through prosecution.
- 2.6. Provide tours of the courthouse and courtroom.
- 2.7. Provide information on the court process and proceedings.
- 2.8. Provide transportation for the child and the family to court proceedings, interviews, treatment and other case related meetings.
- 2.9. Attend court proceedings with the child and family to provide support and explanation of what is happening.

- 2.10. Provide updates to the family on case status, continuances, dispositions, sentencing and offender release from custody.
- 2.11. Assist in obtaining housing, protective orders, domestic violence intervention, food, crime victim's compensation, transportation, public assistance, etc.
- 2.12. Provide referrals for mental health and medical treatment, if not provided by the Recipient.
- 2.13. Provide liaison services for the child and family with law enforcement, prosecutors and the court.

3. Child Protective Team Services

The services listed below are performed by Child Protection Team providers under contract to the Florida Department of Health and are used by both the Child Protective Services and the Children's Advocacy Programs. Where the services are not paid for by the Department of Health, the Recipient will pay for the services under this Contract.

Only costs necessary to provide these services will be reimbursed. All costs submitted for reimbursement must be reasonable and customary when compared to similar services in the same geographical area. Costs submitted for reimbursement must be supported by evidence of the number of services provided and the time necessary to provide the services.

- 3.1. Forensic Interviews: a developmental and age appropriate interview conducted by staff with a child advocacy center to collect information to determine if the child was the victim of a crime or witnessed a crime against another person.
- 3.2. Specialized Interview: an interview conducted by staff for gathering clinical data, family functioning, and family history.
- 3.3. Medical Assessments: See Section B, Number 1.1.
- 3.4. Unspecified Services: Services not identified in this Contract that will enable the Recipient to more effectively meet the objectives of the Child Protective Team. Submission of a justification document, a request and prior written approval from the FNCAC Contract Manager are required to these services to be reimbursable under this Contract.

Section C - Program Administration, Oversight and Monitoring

1. Grant Fund Management

- 1.1. All funds provided under this Subcontract will be accounted for at all times.
- 1.2. Funds must be deposited in an interest-bearing account in a depository qualified under §136, Florida Statutes, separate from the organizations regular operating accounts.
- 1.3. Interest earned on advanced amounts will be treated as "program income" to be used only for program activities authorized by this Subcontract.
- 1.4. Ensure that no funds more than the federal deposit insurance limits are retained in the depository as required by §219.201, Florida Statutes.
- 1.5. No handling or service charges shall be deducted from the amounts in the depository. Handling and service charges must be paid by the Recipient pursuant to §219.04, Florida Statutes.
- 1.6. Maintain a separate cash book detailing all receipts and disbursements of funds to the Recipient under this Subcontract pursuant to §219.04, Florida Statutes.
- 1.7. Reconcile all accounts according to Generally Acceptable Government Accounting Standards (GAAS) daily and retain documentation of each reconciliation as required by §219.04, Florida Statutes.
- 1.8. Ensure that all fund disbursements are made in accordance with state grant laws and rules and retain documentation supporting all disbursements.

2. Recipient Reimbursement and Invoicing

- 2.1. Grant funds may only be used for expenses incurred or in support of providing the services identified in this Subcontract.
- 2.2. This is a cost reimbursement Subcontract. This will be reimbursed based on the presentation of evidence validating an allowable, reasonable, and customary expense for providing these services.
- 2.3. Expenses reimbursed from any other source are not eligible for reimbursement under this Subcontract. If the Recipient or a sub-recipient will pool funds from multiple funding sources a cost allocation plan MUST be used to apportion out the revenues and expenditures. See Part 3, Section C for instructions on pooled funding.
- 2.4. Expending funds on an unallowable, unreasonable, or non-customary expense will require the Recipient to pay for the disallowed expense out of its own funds.
- 2.5. When central services costs (facilities and other shared administrative expenses) cannot otherwise be reimbursed as "direct expenses", with the prior approval of the FNCAC, such "indirect costs" may be reimbursable using an indirect cost allocation plan produced by a Certified Public Accountant. The plan and rate must be based on a formal indirect cost review of the most recent audited fiscal year, must be in sufficient detail to be validated by the FNCAC, and include evidence that the review was able to identify and exclude all unallowable costs from the cost pools used to generate the indirect cost. Where multiple funding sources exist, the indirect cost percentage must be in direct proportion to the percentage of funding derived from this Contract when compared to the total amount of all other funding. This percentage will be applied to the total direct expenses for month to arrive at the reimbursable direct amount.
- 2.6. Expenses for equipment, furniture and other non-consumable supplies or items are not eligible for reimbursement unless authorized.
- 2.7. Local travel expenses will be reimbursed in accordance with §112.061, F.S., or at such lower rates specified in this Subcontract.

- 2.8. Invoices with all supporting documentation sufficient to perform a pre-audit and post audit must be submitted by the 15th of each month for the expenditures incurred during the prior month. Invoices must include:
- 2.8.1. The reports identified in Section D of this attachment.
 - 2.8.2. A payroll register supporting the hourly salary and benefits of each employee being invoiced.
 - 2.8.3. Detailed time-sheets for each employee supporting the hours being invoiced as requested.
 - 2.8.4. Detailed invoices showing the quantity, unit cost and extended costs of the items or services purchased and proof of payment for all non-salary expenses.
 - 2.8.5. Travel Vouchers and copies of invoices to support the reimbursement.
 - 2.8.6. A certification statement that the "Expenses being submitted for reimbursement are true and accurate expenditures incurred while providing the services required under our Subcontract. All services were provided in accordance with the terms and conditions of the Subcontract and have not been and will not be reimbursed by any other source".
- 2.9. Payment will be triggered by the submission of documentation that demonstrates the services required under this Subcontract were rendered in accordance with the standards set forth for each requirement. Documentation will be in the form of a roster of cases receiving services during each month; the number, date and type of each service; and the name or unique ID number of the staff member or contractor that provided the service. The services provided must support the dollar amount being requested for reimbursement.

Section D - Deliverables/Performance Measures

Recipient will submit the monthly deliverables by the 15th of each month for the services delivered the prior month:

1. Monthly Financial Report- a detailed electronic version of the budget and financial report of the revenues and expenditures associated with the use of the grant funds in providing the programs and services detailed in this Subcontract by the Recipient. This report must account for all funds disbursed, including funds advances and monthly invoice disbursements for the prior month and cumulative for the fiscal year.
2. Monthly Program Services Report- a summary of the program activities provided during the prior month and in total for the year; a total of all active and inactive cases by month and a total of each of the services provided by service type the prior month and in total for the year. A summary detail of the Recipient's program, administrative and oversight activities from the prior month and programmatic outcomes and program achievements for the entire program.

Section E - Corrective Action and Financial Consequences

1. Corrective Action

The FNCAC may require the Recipient submit a corrective action plan (CAP) to cure any deficiency, non-compliance, non-performance, or unacceptable performance identified by the FNCAC under this Subcontract. The FNCAC Contract Manager will send a notice detailing the deficiencies and the methods and standards used to identify the deficiency(ies). The Recipient will have ten (10) business days from receipt of the notice to submit a plan proposing the steps the Recipient will take to cure the deficiencies. The FNCAC will have ten (10) business days to either accept the plan or require changes.

2. Financial Consequences

- 2.1. If the Recipient fails to submit any of the deliverables identified in Section D by their due dates, the Recipient will be assessed a liquidated damages fee of \$50 for each day the deliverable is late, unless an extension is granted by the FNCAC.
- 2.2. In the event the FNCAC requires a CAP, the FNCAC will withhold an amount up to 25% of the Recipient monthly reimbursement, depending on the severity of the deficiency and the length of time the Recipient proposes to cure the deficiency(ies). If the Recipient fails to correct the deficiency(ies) within the time allowed, the Recipient will forfeit the withheld amounts as liquidated damages. If the deficiency(ies) are cured by the due date, the withheld amounts will be returned to the Recipient.

PART 3 - SUPPORTING INFORMATION

Section A - Confidentiality

1. All information obtained by the Recipient, staff, contractors and volunteers during the performance of this Contract are considered confidential and are not subject to §119.07(1), Florida Statutes, and shall not be disclosed except as specifically authorized under §39.202, Florida Statutes.
2. Disclosure of confidential information, except as provided for by §39.202, Florida Statutes, is subject to civil and criminal penalties provided in §775.082 or §775.083, Florida Statutes.

Section B - Dual/Multiple Funding Source Billing

No expense submitted for reimbursement under this Subcontract may also be submitted to any other funding source for reimbursement. The FNCAC reserves the right to verify that this practice is not being used by the Recipient. Dual or multiple billings will result in the expense being disallowed and the Recipient will be required to return the disallowed direct and indirect expenses. Failure to repay the disallowed amounts will result in the FNCAC filing a claim with the Department of Financial Services for an offset of any future amounts disbursed to the Recipient, regardless of the source.

Section C - Pooled Funding

If the Recipient will receive funding for any services identified in this Subcontract from multiple sources and intends to pool all funds to pay for the delivery of services, in addition to the requirements identified in Part 2 of this Subcontract, the Recipient must also submit an expense allocation plan that proportionally allocates the total cost of the service across all funding providers, based on the percentage of the funds provided by each funding source.

Section D – State Funding

The funds for this Agreement are from an award of State Financial Assistance by the Florida Legislature. The CSFA number for this Agreement is 22. 016.

Budget and Financial Information SGY 2017-2018

Line	Appropriation 3152	Fund Amount
1	CAC Allocated Distribution	\$311,677.40
2	CPT Allocated Distribution	\$ 11,111.11
3	Line Item	\$200,000.00
	Total Appropriation Amount	\$522,788.51

Attachment C

**Acknowledgement/Certification
Regarding Lobbying
For Contracts, Grants, Loans and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No state appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence the Governor, an employee of the Executive office of the Governor, a member of the Florida Legislature, an officer or employee of the Legislature, a justice, judge, officer or employee of the Judicial Branch of Florida, an officer or an employee of any state or federal government agency in connection with the awarding of any state or federal contract, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state or federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than state appropriated funds have been paid or will be paid to any person for influencing or attempting to influence Governor, an employee of the Executive office of the Governor, a member of the Florida Legislature, an officer or employee of the Legislature, a justice, judge, officer or employee of the Judicial Branch of Florida, an officer or an employee of any state or federal government agency in connection with this state contract, grant, loan, or cooperative agreement, the undersigned shall disclose such relationship to the FNCAC Contract Manager.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.
- (4) I acknowledge that I have read, understood, and agree to the conditions set forth in this Subcontract for the duration of the Contract Period. I further certify that the information given to FNCAC for this Subcontract, is true, complete and accurate.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered. Submission of this certification is a prerequisite for making or entering into this transaction. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Provider Name: _____

Signature of Official: _____

Printed Name of Official: _____

Title of Official: _____

Date: _____

Attachment D

Criminal History Records Check Requirements

FNCAC will require the Recipient to conduct level 2 criminal history records checks of all Recipient staff, employees and sub-recipient staff that have contact with children, treatment facilities or confidential information resources. No later than (7) seven business days after the Subcontract is signed by the Recipient, the Recipient must present a list to the FNCAC Contract Manager of all its staff, employees and sub-recipient staff funded under this Subcontract who will have contact with children, confidential information resources or facilities.

The criminal history records check must be completed prior to employment. If the Recipient adds additional staff, employees or subcontractor staff during the term of the Subcontract that have contact with children, facilities or confidential information resources, the names of those person(s) must be provided to the FNCAC Contract Manager within 7 days of beginning work. The check for all new individuals must be completed within 30 days.

Level 2 criminal history records checks must be conducted through the state crime bureau in each state where the individual has residence, employment or education over the past ten years. A state crime bureau is the entity, charged by law, responsible for collection, retention, and dissemination of state criminal history records. All criminal history records check identified must be provided to FNCAC Contract Manager for review and acceptance of the records. In the event the records reveal evidence of a crime which is unacceptable, as determined by FNCAC Contract Manager, the Recipient agrees to remove the individual from the worksite and terminate access to children, facilities and confidential information resources.

The Recipient shall resubmit updated Criminal History Records Checks every three years from the prior Criminal History Records Check if the Subcontract is in force.

Recipient Acknowledgment (Understand and Agree)

Provider Name: _____

Signature of Official: _____

Printed Name of Official: _____

Title of Official: _____

Date: _____

Attachment E

COMPLIANCE WITH THE FLORIDA SINGLE AUDIT ACT

The resources are awarded by the Florida Legislature, to the Recipient, are administered by the FNCAC and are subject to audits and/or monitoring by FNCAC, as described in this section.

MONITORING

In addition to reviews of audits conducted, monitoring procedures may include, but not be limited to, on-site visits by FNCAC, limited scope compliance, financial or performance audits, and/or other monitoring methods. By entering into this Contract, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by FNCAC. In the event FNCAC determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by FNCAC staff to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the FNCAC, OSCA, the Supreme Court Inspector General, the Chief Financial Officer (CFO) for the State of Florida, or the Florida Auditor General.

AUDITS

PART 1: STATE FUNDED AGREEMENTS

OSCA Requires:

1. If the recipient expends a total amount of state funds equal to or more than \$500,000 in any fiscal year of such recipient, the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. Attachment A, Part 3, Section D and Attachment E, Exhibit 1 to this Contract indicates state funding awarded by the Florida Legislature through the FNCAC by this Contract. In determining the state funds expended in its fiscal year, the recipient shall consider all sources of state funds, including state funds received from the FNCAC, other state agencies, and other non-state entities. State funds do not include Federal direct or pass-through awards and resources received by a non-state entity for Federal program matching requirements.
2. Relating to the audit requirements addressed in Part I, paragraph 1, the recipient shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$500,000 in state funding in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. If the recipient expends less than \$500,000 in state funding in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).

Attachment E

PART II: REPORT SUBMISSION

1. Copies of financial reporting packages required by PART I of this Contract shall be submitted by or on behalf of the recipient directly to each of the following:
 - A. The OSCA at the following address:
Office of the State Courts Administrator
General Services Unit
Supreme Court Building
500 S. Duval Street
Tallahassee, Florida 32399-1900
 - B. The Auditor General's Office at the following address:
Auditor General's Office
Room 401, Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450
 - C. FNCAC at the following address:
Florida Network of Children's Advocacy Centers, Inc.
2940 E. Park Avenue, Ste 2B
Tallahassee, FL 32301

PART V: RECORD RETENTION

The recipient shall retain sufficient records demonstrating its compliance with the terms of this Subcontract for a period of five (5) years from the date the audit report is issued, and shall allow FNCAC, OSCA, the Supreme Court Inspector General, the Chief Financial Officer (CFO) for the State of Florida, or the Florida Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to FNCAC, or its designee, OSCA, the Supreme Court Inspector General, the Chief Financial Officer (CFO) for the State of Florida, or the Florida Auditor General upon request for a period of five years from the date the audit report is issued, unless extended in writing by FNCAC.

Attachment F

Applicable Rules and Regulations

STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS CONTRACT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

State Project: Assistance, Chapter 2016-66, Section 7, Line 3152, Laws of Florida - \$4,743,240.00

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Public Law 104-191 -Health Insurance Portability and Accountability Act (HIPPA)
45 C.F.R Part 160, Part 162 and Part 164
§39, Part II, Florida Statutes – Reporting Child Abuse
§39, Part III, Florida Statutes- Protective Investigations
§119.07, Florida Statutes – Inspection and Copying of Records, Photographing Public Records, Fees, Exemptions
§119.0701, Florida Statutes- Contracts, Public Records, Request for Contractor Records, **Civil Action**
§119.0714, Florida Statutes – Court Files, Records and Official Records
§215.97, Florida Statutes- Florida Single Audit Act
§215.422, Florida Statutes – Payments, Warrants and Invoices, Processing Time Limits, Dispute Resolution, Agency and Judicial Branch Compliance
§215.425, Florida Statutes- Extra Compensation Claims Prohibited, Bonuses and Severance Pay
§215.971, Florida Statutes- Agreements Funded with Federal or State Assistance
§215.985, Florida Statutes -Transparency in Government Spending
§216.0111, Florida Statutes- State Agency Contracts, Required Information Provided to Department of Financial Services
§216.052, Florida Statutes– Community Budget Requests/Appropriations
§216.348, Florida Statutes- Fixed Capital Outlay Grants and Aids Appropriation to Certain Non-Profit Entities
§287.05805, Florida Statutes – Contract Requirement for Use of State Funds to Purchase or Improve Real Property
§287.136, Florida Statutes – Audit of Executed Contract Documents
§394.4615, Florida Statutes- Confidentiality of Records in Mental Health Treatment Facilities
§409.1754, Florida Statutes- Sexually Exploited Children, Screening and Assessment, Training, Case Management
§415.1034, Florida Statutes- Mandatory Reporting of Abuse, Neglect or Exploitation of Vulnerable Adults
§456.063(3), Florida Statutes – Mandatory Reporting of Allegations of Provider Sexual Misconduct
§490.009, Florida Statutes- Failure to Maintain Confidentiality-Grounds for Professional Discipline
Rule 2.420, Florida Rules of Judicial Administration – Judicial Branch Public Records
Rule 2.430, Florida Rules of Judicial Administration – Retention of Records
Rule 2.440, Florida Rules of Judicial Administration -Retention of Administrative Records