



The Department of Health  
Statement of Work  
Domestic Mosquito Control for Zika Virus  
SOW17-008

**Section 1: Purpose**

This statement of work (SOW) is for the provision of additional domestic mosquito control services, over and above normal operating activities provided by the Domestic Mosquito Control District, to mitigate the spread of the Zika virus for the County specified in the DOH Purchase Order.

**Section 2: Term**

The term of this SOW shall begin on July 1, 2017, or on the date which the order is issued, whichever is later. It shall end at midnight, Eastern Time, on June 30, 2018. The State of Florida's performance and obligation to pay under this purchase order is contingent upon annual appropriation by the Legislature and satisfactory performance of the Contractor.

**Section 3: Location of Work**

The work site headquarters will be specified in the DOH Purchase Order.

**Section 4: Contractor Responsibilities**

4.1 **Service Tasks:** Contractor will perform the following tasks:

- 4.1.1 The contractor shall provide temporary (seasonal staff) to provide the following tasks. Overtime will not be permitted.
- 4.1.2 The contractor shall provide all necessary equipment to perform the following tasks, at no cost to the Department.
- 4.1.3 Operate county-wide domestic mosquito control program, in accordance with current county code, policies and procedures within the County specified in the DOH Purchase Order to provide effective and timely control of the Aedes Aegypti and Aedes Albopictus mosquito populations to reduce the spread of mosquito-borne diseases, specifically the Zika virus. This will be accomplished by performing the following sub-tasks:

- 4.1.1.1 Local healthcare professionals or the Department of Health, Bureau of Public Health Laboratories, will notify the County Health Department of persons likely to have Zika virus infections.



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4.1.1.2 The Contractor will provide on-going vector control to areas identified by the local health authority or county mosquito control district as known *Aedes aegypti* and *Aedes albopictus* mosquito breeding areas (areas with previous reported outbreaks or locally acquired illnesses or at high risk for outbreaks or local virus transmission). Vector control activities may include the following:

- Truck-based larviciding
- Truck-based adulticiding
- Backpack adulticiding
- Aerial Adulticiding, as approved by the Department.
- Chemical and biological products used for larval and adult mosquito control.

4.1.2 Maintain the following records documenting performance of all required tasks and how funds are used:

4.1.2.1 Site visit documentation that includes notification information from a local health authority or County Health Department; surveillance data and related findings for each location treated.

4.1.2.2 Expenditure documentation detailing how funds were used to perform required tasks. This report must categorize how the funds were spent (salary, supplies, etc.). Supporting documentation, such as invoices, proof of payment, and timesheets, must be maintained and available upon request to substantiate expenses claimed on the report.

4.1.2.3 Allowable Mosquito Control Expenses include the following:

- Ground Spraying with sub-contractors.
- Pesticides used for biological and chemical control of larval and adult mosquitoes.
- Aerial spraying and Chemicals (Barrier Spray/Adulticide and Larvicide) – as approved by the Department.
- Mosquito surveillance supplies (including traps).

**4.2 Deliverables:** Contractor must complete the following deliverables in the time and manner specified.

4.2.1 Perform county-wide domestic mosquito control program services on a monthly basis and submit site visit documentation and an expenditure report with each invoice as specified in Section 4.1.



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## **Section 5: Method of Payment**

A purchase order will be issued to the Contractor.

The Department shall reimburse the Contractor for allowable expenditures related to monthly activities, not to exceed the total amount of the Purchase Order. Payment is contingent upon the availability of funds.

The Contractor agrees to invoice the Department for deliverable(s) performed during the invoice period. An invoice should be submitted to the department along with the reporting documentation specified in 4.1.2 and forms provided in Attachment A.

The Contractor is responsible for the performance of all tasks and deliverables contained in this Statement of Work (SOW).

## **Section 6: Restriction of Expenditures**

The Contractor is responsible for all work performed under this SOW. The Contractor may subcontract for performance of specific services covered under this SOW, however these agreements must be evidenced by a written document. No subcontract that the Contractor enters into with respect to performance under this SOW will in any way relieve the Contractor of any responsibility for performance under this SOW or hold the department liable to the subcontractor in any way.

Items expressly prohibited from purchase with these contract funds include but are not limited to the following:

### **Non-allowable Mosquito Control Expenses**

- Standard operating personnel salaries. This SOW is only intended to cover additional temporary (seasonal) staff needed to provide the additional services specified.
- Overtime for staff working on this SOW.
- Equipment purchases.
- Vehicle purchases (including all-terrain vehicles, battery-powered electric vehicles such as electric motorcycles, bicycles, segways, scooters and self-balancing two-wheeled boards).
- Virus surveillance supplies (i.e. supplies related to viral testing).
- Mosquito Testing (statewide viral testing of mosquitos is underway).
- Marketing, Outreach, Education (statewide campaigns underway, additional assistance can be requested through the County Health Departments if needed).



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**Section 7: Performance Measures and Financial Consequences**

All deliverables and related tasks must be 100 percent completed as specified. Failure to satisfactorily complete (OR SUBMIT) a deliverable in the time and manner specified will result in a reduction in the invoiced amount as indicated below.

Failure to provide deliverables identified in Section 4.2 in the time and manner specified will result in a reduction in payment of 95% Percent for each specified task comprising the deliverable not performed.

**Section 8: Contract Manager**

The Contract Manager for this purchase order is:

Roger Twitchell  
Florida Department of Health  
Bureau of General Services  
4052 Bald Cypress Way, Bin # B07  
Tallahassee, FL 32399  
850-245-4555

**Section 9:Controlling Terms and Conditions**

The Department's Funding Request, terms and conditions, price, and SOW17-008 are the sole terms of this PO.