



**TO:** Nancy Olesen  
Purchasing Division  
**FROM:** Alan W. Garcia, P.E.  
Water and Wastewater Services  
**SUBJECT:** Solicitation No.: Y2113492B1  
Electrical Maintenance and Repair

Recommended Vendor: Mills Electric Service, Inc.  
Recommended Group(s)/Line Item(s): Groups 1 - 5  
Initial Award Amount: \$2,415,209.00 Potential Total Amount: \$4,830,418.00  
Initial Contract Term: Two Years Contract Term, including Renewals: Four Years

**CONCURRENCE:**

The agency has reviewed Vendor's response(s) for specification compliance and Vendor responsibility. I  
 have reviewed all documents including the Vendor Questionnaire and after careful evaluation, I concur with recommendation for award to the Vendor.

**FINANCIAL BACKGROUND/D & B REPORT: (check one)**

I am satisfied with the Vendor's financial background and/or rating and payment performance.  
 Not applicable Provide explanation if choosing this option

**LITIGATION HISTORY: (check one)**

I have reviewed the Litigation History Form and there is no issue of concern.  
 Refer to additional information from the Office of the County Attorney to address an issue/concern.

**PAST PERFORMANCE: (check all that apply)**

I have reviewed the Vendor's past Performance Evaluations in Contracts Central and:

- Vendor received an overall rating  $\geq 2.59$  on all evaluations.
- No evaluations within the past three years contained any items rated a score of 2 or less.
- Vendor received a rating  $\leq 2.59$  on an evaluation(s). Refer to additional information.
- Vendor received a score of  $\leq 2$  on an individual item(s). Refer to additional information.
- Past evaluations are not relevant to the scope of this contract.
- No past Performance Evaluations exist in Contracts Central.

**AND**

Reference Verification Forms are attached.

**OR**

Reference Verification Forms are not required: Commodity only purchase (less than \$250,000); Service less than \$50,000 and the Vendor has a Performance Evaluation within the past three years.

**NON-CONCURRENCE:**

I do not concur. Detailed reason for non-concurrence is attached.

TYPED NAME OF SIGNER: Carlos A. Garcia, PE

TITLE: Construction Project Manager

SIGNATURE:

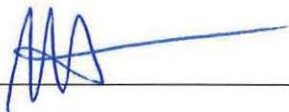
DATE: June 22, 2017

Director, Water and Wastewater

TYPED NAME OF SIGNER: Mark Darmanin

TITLE: Operations Division

SIGNATURE:



DATE:

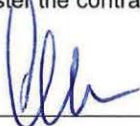
6/22/17

Director, Water and Wastewater

TYPED NAME OF SIGNER: Alan W. Garcia, P.E.  
(Individual authorized to administer the contract.)

TITLE: Services

SIGNATURE:



DATE:

6/23/17

**Past Performance Summary for Mills Electric Service, Inc.**  
**Solicitation No. Y2113492B1**  
**Electric Maintenance and Repair**  
**June 22, 2017**

1. Vendor received an overall rating  $\geq 2.59$  on all evaluations. Vendor received a score of  $\leq 2$  on an individual item(s).

WWS conducted a review of the evaluations reported in Contracts Central for the last three years. 21 evaluations have been completed for an overall average of 3.82. Vendor received two evaluations (2/2015 & 4/2016) with scores of  $\leq 2$  on an individual item(s) from Highway and Bridge Maintenance Division, WWS contacted HBMD Project Manager and he stated vendor corrected and addressed all issues at that time. WWS contacted different references provided by the vendor and also within the County and they recommend this vendor for Electric maintenance and repairs.

On June 22<sup>nd</sup>, 2017 WWS staff visited the vendor's shop to verify equipment and tools that will be used for the proposed scope of work. Mills Electric Service, Inc. included all documentation required with the bid submittal, meet contract specifications and is a responsible bidder.



**Vendor Reference Verification Form**

Broward County Solicitation No. and Title: Y2113492B1, Electrical Maintenance and Repair  
 Reference for: (Name of Firm) Mills Electric Service, Inc.  
 Organization/Firm Name providing reference: Palm Beach State College  
 Contact Name/Title: Tony Milici / PM Facility Electrical Supervisor  
 Contact E-mail: milicia@palmbeachstate.edu  
 Contact Phone: (561) 868-3477  
 Name of Referenced Project: Building LL113-E-Vault Replacement & Electrical Upgrades  
 Contract No. N/A  
 Contract Amount: \$224,279  
 Date Services Provided: 3/2017

(list date range or date services began until "current")

Vendor's role in Project:  Prime Vendor  Sub-consultant/Sub-contractor  
 Would you use this vendor again?  Yes  No If No, please specify in Additional Comments (below).

**Description of services provided by Vendor:**  
 Replace exist 4160 transformer vault with new pad mount transformer and electrical distribution system upgrades including new service entrance switchboard.

Please rate your experience with the referenced Vendor:	Needs Improvement	Satisfactory	Excellent	Not Applicable
<b>1. Vendor's Quality of Service</b>				
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>2. Vendor's Organization</b>				
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Turnover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>3. Timeliness of:</b>				
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Additional Comments: (provide on additional sheet if needed)**  
 Mr. Milici stated that vendor performed excellent overall. The work by this vendor was performed on schedule, no claims or change orders were filed and they recommend this vendor for future work. Also mentioned Mills Electric Service, Inc. has done several high end electrical projects for the college and has always done an excellent job. They highly recommend them.

References Checked By  
 Name: Carlos A. Garcia, PE Title: Construction Project Manager  
 Division/Department: WWS/MWOD Date of Verification: June 16, 2017



**Vendor Reference Verification Form**

Broward County Solicitation No. and Title: Y2113492B1, Electrical Maintenance and Repair  
 Reference for: (Name of Firm) Mills Electric Service, Inc.  
 Organization/Firm Name providing reference: Duffey Construction  
 Contact Name/Title: Steve Talley / President  
 Contact E-mail: steve@duffeyconst.com  
 Contact Phone: (305) 325-0001  
 Name of Referenced Project: AT&T Ojus  
 Contract No. N/A  
 Contract Amount: \$822,500  
 Date Services Provided: 8/2012 TO 11/2017

(list date range or date services began until "current")

Vendor's role in Project:  Prime Vendor  Sub-consultant/Sub-contractor  
 Would you use this vendor again?  Yes  No If No, please specify in Additional Comments (below).

**Description of services provided by Vendor:**  
**Mills Electric Service, Inc provided installation services of AMX equipment.**

Please rate your experience with the referenced Vendor:	Needs Improvement	Satisfactory	Excellent	Not Applicable
1. Vendor's Quality of Service				
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Vendor's Organization				
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Turnover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Timeliness of:				
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Additional Comments: (provide on additional sheet if needed)**  
**Mr. Talley stated that vendor performed excellent overall. The work by this vendor was performed on schedule, no claims or change orders were filed and they recommend this vendor for future work. Also mentioned that Duffey Construction Co., Inc. has maintained an excellent working relationship with Mills Electric Service, Inc., for almost 30 years, and would not hesitate to recommend them for any electrical projects.**

References Checked By  
 Name: Carlos A. Garcia, PE Title: Construction Project Manager  
 Division/Department: WWS/WWOD Date of Verification: June 16, 2017



**Vendor Reference Verification Form**

Broward County Solicitation No. and Title: Y2113492B1, Electrical Maintenance and Repair  
 Reference for: (Name of Firm) Mills Electric Service, Inc.  
 Organization/Firm Name providing reference: Westbrooke Corporation  
 Contact Name/Title: Robert Lake / President  
 Contact E-mail: rlakejr@westbrookecorp.com  
 Contact Phone: (561) 395-4126  
 Name of Referenced Project: West Boca Medical Center  
 Contract No. N/A  
 Contract Amount: \$345,000  
 Date Services Provided: 10/2013 TO 12/2014

(list date range or date services began until "current")

Vendor's role in Project:  Prime Vendor  Sub-consultant/Sub-contractor  
 Would you use this vendor again?  Yes  No If No, please specify in Additional Comments (below).

**Description of services provided by Vendor:**  
**Mills Electric Service, Inc provided electrical service for an AHU replacement .**

Please rate your experience with the referenced Vendor:	Needs Improvement	Satisfactory	Excellent	Not Applicable
1. Vendor's Quality of Service				
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Vendor's Organization				
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Turnover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Timeliness of:				
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Additional Comments: (provide on additional sheet if needed)**  
**Mr. Lake stated that vendor performed excellent overall. The work by this vendor was performed on schedule, no claims were filed and they recommend this vendor for future work. A change order was filed to due project changes by the owner for \$57,564. Westbrooke Corporation continues using Mills Electric for other different projects.**

References Checked By  
 Name: Carlos A. Garcia, PE Title: Construction Project Manager  
 Division/Department: WWS/WWOD Date of Verification: June 16, 2017