



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT  
Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

**DATE:** August 30, 2017

**TO:** Ariadna Musarra, Director/County Architect  
Construction Management Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Christopher L. Atkinson, Assistant Director *CA*  
Office of Economic and Small Business Development

**SUBJECT:** RLI No. R0832007R1 Architectural and Engineering Services for Work of a Specified Nature  
County Business Enterprise (CBE) Compliance Evaluation for the Second Amendment to Work Authorization (WA) No. 015CMD for Basic Design

The Office of Economic and Small Business Development (OESBD) has conducted a review of Cartaya & Associates Architects, P.A.'s CBE participation as of August 3, 2017. As a part of this Agreement, professional services are performed through the issuance of work authorizations. The overall CBE goal for the agreement is 15%. However, Cartaya & Associates Architects, P.A. committed to 63% CBE participation. An overview is provided as follows:

CBE Firms	Category	Verified Amount
Cartaya & Associates Architects, P.A. (Prime)	CBE	\$2,916,018.33
Lakdas/Yohalem Engineering, Inc.	CBE	\$ 0.00
Stoner and Associates, Inc.	CBE	\$ 14,981.60
Geosol, Inc.	CBE	\$ 0.00
AirQuest Environmental, Inc.	CBE	\$ 0.00
<b>Total:</b>		<b>\$2,930,999.93</b>

- Total Agreement Potential Not-to-Exceed Five (5) Year Amount: \$5,000,000.00
- Amount paid to the CBE certified prime contractor: \$3,323,115.74
- Total payments to CBE firms: \$2,930,999.93
- Total CBE participation: 88% (\$2,930,999.93 ÷ \$3,323,115.74)
- Original Amount for WA No. 015CMD: \$57,492.40

- Amendment 1 Amount for WA No. 015CMD: \$41,936.33
- Revised Amount for WA No. 015CMD: \$9,316.40
- Proposed Second Amendment to WA No. 015CMD: \$108,745.13

**Compliance Comments:**

Cartaya & Associates Architects, P.A. has attained 88% CBE participation on the project. Payments were verified through the independent payment verification process. OESBD was unable to contact Geosol, Inc. due to the fact that the contact information provided to OESBD staff is no longer valid.

On April 15, 2015, OESBD inquired of the non-usage of three CBE firms by Cartaya & Associates Architects, P.A. and was informed by the Construction Management Division (CMD) that Broward County had yet to award work authorizations that require the services of these CBE subconsultants. On July 25, 2017, OESBD inquired again of the non-usage of three CBE firms by Cartaya & Associates Architects, P.A. and was informed by CMD that Broward County had yet to award work authorizations that require the services of these CBE subconsultants. On August 28, 2017, CMD confirmed that Cartaya & Associates Architects, P.A. has not utilized CBE subconsultants Lakdas/Yohalem Engineering, Inc., Geosol, Inc., and AirQuest Environmental, Inc. CMD indicated that all of the scopes of services estimated in the beginning of this project were not requested to be performed by the contractor. Therefore the three CBE firms were not utilized. As this contract has expired, CMD does not foresee the utilization of these CBE firms.

Based on the above information, Cartaya & Associates Architects, P.A. has attained 88% CBE participation to date. However, Cartaya & Associates Architects, P.A. was not given the total scope of work estimated by CMD to engage the three subconsultants forementioned per the letters of intent submitted for this contract.

cc: Freddy Justino Castillo, Small Business Development Manager  
Nichole Francis, Small Business Development Specialist  
Jeff Thompson, Assistant Director, Construction Management Administrator  
Merlene Kelly, Construction Management Administrator