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## Exhibit 1

## **MEMORANDUM**

TO:

Commissioner Nan H. Rich

FROM:

Joni Armstrong Coffey, County Attorney

DATE:

August 17, 2017

RE:

G. Sasha Forbes, Nomination for Appointment At Large to the Climate

**Change Task Force** 

CAO Files: 17-026.01 & 17-116.01

At your request, we have reviewed the information provided concerning G. Sasha Forbes and determined that she qualifies for nomination for appointment at large to the Climate Change Task Force.

County Attorney

JAC/AEA/sm