

Finance and Administration Services Department

## **PURCHASING DIVISION**

115 S. Andrews Avenue, Room 212, Fort Lauderdale, Florida 33301 | 954-357-6066 | FAX 954-357-8535 | broward.org/Purchasing Hours of Operation: Monday through Friday 8:30 a.m. to 5:00 p.m.

TRANSMITTED VIA EMAIL

July 18, 2017

## INTERIM CONTRACT NO. C2113733BX GROUP 2 for JANITORIAL SERVICES for AVIATION OFFICES

Dear Mr. Melendez:

The purpose of this letter is to determine your desire to enter into Interim Contract No. C2113733BX, under the original pricing, terms and conditions of your bid for Group 2 - Bid No. C2113733B1.

Interim Contract No. C2113733BX shall commence on August 1, 2017 and shall continue on a month-to-month basis for up to six (6) months or ending on the date of award of its replacement contract, whichever is earlier.

Please sign the space provided at the bottom of the page indicating your desire to enter into Interim Contract No. C2113733BX. If you are interested, the signature of the vendor will serve as an acknowledgment in accepting the offer to enter into Interim Contract No. C2113733BX. The signature must be from an authorized representative or officer able to bind the vendor. Your response should be received in the Purchasing Division no later than three (3) business days from the date of this letter, however an immediate response would be appreciated. Failure to respond will be deemed as tacit evidence that your firm is not interested in entering into an Interim Contract for Group 2 for Janitorial Services for Aviation Offices. For further information please contact Carla Byrd of the Purchasing Division at (954) 357-6288 or simply e-mail back this form to <a href="mailto:cbyrd@broward.org">cbyrd@broward.org</a>.

Check One:	Yes.	We accept your offer to enter into Interim Contract No. C2113733BX under the original pricing terms and conditions of our bid for Group 2 - Bid No. C2113733B1 for the period identified above.
	No.	We do not wish to enter into an Interim Contract.
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	V <sub>Si</sub>	Date: Date:
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