



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

Governmental Center Annex


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**MEMORANDUM**

**DATE:** May 25, 2017

**TO:** Ellie O'Connell, Contracts Grants Administrator, Senior  
Public Works/ Water and Wastewater Services Division

**THRU:** Sandy-Michael McDonald, Director   
Office of Economic and Small Business Development

**FROM:** Christopher L. Atkinson, Assistant Director   
Office of Economic and Small Business Development

**SUBJECT:** No CBE Goal for the Procurement and Delivery of Sodium Hypochlorite

Water and Wastewater Services has reported that a contract is needed for a vendor to provide and deliver sodium hypochlorite for the treatment of water and wastewater. This chemical is used in the treatment process of potable water and as a disinfecting agent and odor treatment control at the Wastewater Treatment Plant.

The Project Manager indicated that this project does not present an opportunity for subcontracting. Additionally, a review of the County Certified Firm Directory revealed that there are currently no County Business Enterprises (CBEs) that can provide this commodity. Therefore, consistent with the Broward County Business Opportunity Act of 2012, Section 1-81.3(d), no CBE goal is applicable to this project. In the event the vendor elects to use subcontractors, the County encourages the vendor to give full consideration to use CBE firms to perform work under the contract.

**This contract is not subject to the Broward County Workforce Investment Program.**

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. CBE goals are based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the Using Agency. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Freddy Castillo, Small Business Development Manager, OESBD  
Oswaldo Casco, Small Business Development Specialist, OESBD

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