



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

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MEMORANDUM

DATE: May 30, 2017

TO: Gregory M. Balicki, Director
Water & Wastewater Engineering Division

THRU: Sandy-Michael McDonald, Director *SMC*
Office of Economic and Small Business Development

FROM: Christopher L. Atkinson, Assistant Director *CLA*
Office of Economic and Small Business Development

SUBJECT: RLI No. R1025211R1- Continuing Engineering Services for Water Distribution, Wastewater Collection and Stormwater (WDWCSW) Collection Systems
CBE Evaluation for Work Authorization: CTA 13-33
Project No. 104246- Septic Tank Elimination Program
District 2 Area 2-G UAZ 235
Prime Consultant: Craven Thompson & Associates, Inc.

The Office of Economic and Small Business Development (OESBD) has conducted a review of Craven Thompson & Associates, Inc.'s CBE Participation for RLI No. R1025211R1 Continuing Engineering Services for Water Distribution, Wastewater Collection and Stormwater (WDWCSW) for Work Authorization (WA) CTA 13-33. The overall CBE goal for the agreement is 25%. As a part of this contract, professional services are performed through the issuance of work authorizations. The proposed CBE Participation for WA CTA 13-33 is 47.5%. An overview is provided as follows:

Craven Thompson & Associates, Inc., Prime	<u>Category</u>	<u>CBE Participation</u>
Hillers Electrical Engineering, Inc.	CBE	6.8%
Nova Consulting, Inc.	CBE	38.0%
Tierra South Florida	CBE	<u>2.7%</u>
	Total	47.5%

- Work Authorization CTA 13-33 amount is \$229,541.00

RLI No. R1025211R1
Continuing Engineering Services Agreement for WDWCSW
CBE Evaluation for WA CTA 13-33
Prime Consultant: Craven Thompson & Associates, Inc.
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Evaluation for RLI No. R1025211R1 Continuing Engineering Services Agreement:

- Current Agreement Amount Not to Exceed: \$ 5,000,000.00
- Total Payments to prime consultant to date: \$918,503.00
- Total CBE sub consultant payments to date: \$311,620.79
- Overall CBE participation for the agreement to date: 34%

Compliance Comments

Craven Thompson & Associates, Inc. committed to 25% and has attained 34% CBE participation to date. OESBD will continue to monitor Craven Thompson & Associates, Inc.'s compliance with the established overall goal.

cc: Freddy Castillo, Small Business Development Manager, OESBD
Pat Macgregor, Expansion Program Administrator, WWS
Luz Sanchez, Construction Project Manager, WWS
James Vose Jr., Small Business Development Specialist, OESBD