



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301
954-357-6400 • FAX 954-357-5674 • TTY 954-357-5664

MEMORANDUM

DATE: May 26, 2016

TO: Scott Campbell, Director
Facilities Management Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Christopher Atkinson, Assistant Director *CA*
Office of Economic and Small Business Development

SUBJECT: CBE Reserve for Janitorial Services – South Regional Courthouse

The CBE Goal assigned to the above mentioned project is as follows:

This solicitation is a reserved opportunity for CBE firms.

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes.

This project is not subject to the Broward County Workforce Investment Program.

The above assigned goal for County Business Enterprises is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Robert Bruce, Small Business Development Specialist, OESBD
Freddy Castillo, Small Business Development Manager, OESBD



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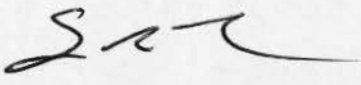
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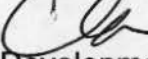
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MEMORANDUM

DATE: May 27, 2016

TO: Scott Campbell, Director
Facilities Management Division

THRU: Sandy-Michael McDonald, Director 
Office of Economic and Small Business Development

FROM: Christopher Atkinson, Assistant Director 
Office of Economic and Small Business Development

SUBJECT: Janitorial Services – Main Library

The CBE Goal assigned to the above mentioned project is as follows:

CBE GOAL: 30%

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes.

This project is not subject to the Broward County Workforce Investment Program.

The above assigned goal for County Business Enterprises is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Robert Bruce, Small Business Development Specialist, OESBD
Freddy Castillo, Small Business Development Manager, OESBD



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MEMORANDUM

DATE: May 27, 2016

TO: Scott Campbell, Director
Facilities Management Division

THRU: Sandy-Michael McDonald, Director 
Office of Economic and Small Business Development

FROM: Christopher Atkinson, Assistant Director 
Office of Economic and Small Business Development

SUBJECT: Janitorial Services – Broward County Government Center (BCGC)

The CBE Goal assigned to the above mentioned project is as follows:

CBE GOAL: 30%

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes.

This project is subject to the Broward County Workforce Investment Program.

The above assigned goal for County Business Enterprises is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Robert Bruce, Small Business Development Specialist, OESBD
Freddy Castillo, Small Business Development Manager, OESBD



SHELTERED MARKET REVIEW FORM

Project Title: Janitorial Services - Traffic Engineerin Agency Contact: Kevin Bellamy

This form is to review projects estimated within the Sheltered Market Solicitation threshold (< \$250K fixed or initial term). **This form does not apply for sole source projects, qualified vendor list projects, or for any federal, state, or other grant-funded projects.**

TYPE OF CONTRACT:

Fixed Contract Estimate: \$ _____ **OR** Initial Contract Term Estimate: \$ 230,000 initial term
(amount per year/initial term, not including renewals)

TYPE OF PURCHASE: Check one and include the applicable NAICS code(s):

- Commodity
- Contract Service
- Commodity and Service (ex. supply and install)
- Construction Project (ex. supply and install, with licensing)

NAICS CODES¹: 561720

¹<http://www.census.gov/eos/www/naics>

SOLE BRAND SOLICITATION: If this is a Sole Brand solicitation, is there a limited distribution vendor list?
If yes, attach a list of sole brand vendors.

SUPPORTING INFORMATION FOR REVIEW:

Scope of Work: Janitorial services to the Broward County Traffic Engineering Facilities.

Yes No Has this commodity/services been previously provided to the County?

List Vendor Name/Names if previously supplied:

Chi-Ada Corporation; L & B Janitorial Services; Triangle Services of Florida Inc; McKenzie's Cleaning, Inc
MC.I Professional Cleaning Services; Sunshine Cleaning Systems Inc

****ATTACH ANY SUPPORTING DOCUMENTATION / INFORMATION TO THIS FORM****

This Section to be completed by Office of Economic and Small Business Development only:

Solicit to **Sheltered Market**** Yes No

**If no SBE vendor applies or this is not awarded from the Sheltered Market solicitation, then:

- Solicit to **Non-Sheltered Market. No goals will apply** to this solicitation.
- Solicit to **Non-Sheltered Market. Goals may apply** to this solicitation. Using agency must submit a Request for Goals at that time.

Approved by: [Signature]

Print Name and Title: SANDY A DONALD
Office of Economic and Small Business Development

Date: 3/21/17



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MEMORANDUM

DATE: April 12, 2017

TO: Kevin Bellamy, Maintenance Contracts Supervisor
Facilities Management Division

THRU: Sandy-Michael McDonald, Director 
Office of Economic and Small Business Development

FROM: Christopher Atkinson, Assistant Director 
Office of Economic and Small Business Development

SUBJECT: CBE Goal for Janitorial Services for Broward County Main Courthouse
(North & East Wing, Midrise, and Guardian ad Litem Office in South
Garage)

This memorandum supersedes the previous memorandum dated March 17, 2017.

The CBE Goal assigned to the above mentioned project is as follows:

CBE GOAL: 30%

NAICS Codes: 561720

Scope of Services: General Cleaning Services; Window Washing and Floor Cleaning

This contract is subject to the Broward County Workforce Investment Program.

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assigned goal for County Business Enterprises is based on our examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Freddy Castillo, Small Business Development Manager, OESBD
Lisette Forrest, Small Business Development Supervisor, OESBD