



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

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**MEMORANDUM**

**DATE:** April 25, 2016

**TO:** Paul Strobis, Paratransit Services Manager  
 Transit Division

**THRU:** Sandy-Michael McDonald, Director *SJM*  
 Office of Economic and Small Business Development

**FROM:** Christopher Atkinson, Assistant Director *CA*  
 Office of Economic and Small Business Development

**SUBJECT:** No CBE Goal for BCT Paratransit, Agency Coordination Transport (ACT) Program

The Office of Economic and Small Business Development conducted an analysis of this project to determine the feasibility of establishing a County Business Enterprise (CBE) goal. The purpose of this solicitation is to procure the services of qualified agencies through a Qualified Vendor List (QVL) solicitation under the ACT Program. These targeted agencies are exclusively Broward County municipalities, and area non-profit social service centers who would serve their clients and facilities only, using their own vehicles and under the control of their employees. These stipulations indicate that there is no potential for CBE subcontracting on this project. Therefore, consistent with the Broward County Business Opportunity Act of 2012, Sec. 1-81.3 (d), no CBE goal is applicable for this project. In the event the vendor elects to use for-profit subcontractors, the County encourages the vendor to give full consideration to the use of CBE firms to perform work under the contract.

This assessment is made based upon an examination of the scope of work as submitted to the Office of Economic and Small Business Development by the using agency. **This contract is not subject to the Broward County Workforce Investment Program.**

Please contact the Office at (954) 357-6400 with any concerns.

cc: Freddy Castillo, Small Business Development Manager, OESBD  
 Robert Bruce, Small Business Development Specialist, OESBD