
**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

Governmental Center Annex


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**MEMORANDUM**
**DATE:** May 2, 2017

**TO:** Patrick Szutar, Construction Project Manager  
Port Everglades

**THRU:** Sandy-Michael McDonald, Director   
Office of Economic and Small Business Development

**FROM:** Christopher L. Atkinson, Assistant Director   
Office of Economic and Small Business Development

**SUBJECT:** RFP No. R1351804P1 Capital Projects Manager Services  
County Business Enterprise (CBE) Evaluation for the 1<sup>st</sup> Amendment

The Office of Economic and Small Business Development (OESBD) has conducted a review of Atkins North America, Inc.'s CBE participation to April 30, 2017. The CBE goal for the project is 25%, and Atkins committed to 27% CBE participation. An overview is provided as follows:

<u>CBE Firms</u>	<u>Reported Amount</u>	<u>Verified Amount</u>
Lakdas/Yohalem Engineering, Inc.(LYE)	0.00	0.00
Radise International, LC	0.00	0.00
Nova Consulting, Inc.	<u>159,101.83</u>	<u>159,101.83</u>
<b>Total:</b>	<b>\$159,101.83</b>	<b>\$159,101.83</b>

- Initial seven-year maximum not-to exceed amount: \$2,923,500
- First amendment amount to the contract: \$2,910,265
- Revised maximum not-to-exceed amount:\$5,833,765
- Total amount paid to the prime vendor as of April 30, 2017: \$855,000.45
- Total amount paid to the CBE firms: \$159,101.83
- CBE attainment to date: 18.61% ( $\$159,101.83 \div \$855,000.45$ )

**Compliance Comments:**

Atkins North America, Inc. (Atkins) committed to 27% CBE participation and has attained 18.61% participation. Payment to Nova Consulting, Inc. was verified through an independent payment verification process. No payments were reported to Lakdas/Yohalem Engineering, Inc. (LYE) and Radise International, LC.

A CBE utilization forecast was provided by Atkins reflecting how the company plans to meet its CBE commitment for the duration of the contract. Additionally, Atkins requested an adjustment to its CBE team, which was approved by OESBD.

Seaport Engineering and Construction Division informed OESBD that LYE cannot participate on this contract at this time due to technical reasons. LYE is part of a design team that conflicts with this contract. LYE agreed to be temporarily removed from this contract and the other two CBE subconsultants agreed to increase their participation. Atkins reported that after the conflict no longer exists LYE can become active on this contract.

Atkins' CBE participation commitment remains at 27% with Nova Consulting's revised participation at 18% and Radise International, LC at 9%.

cc: Freddy Castillo, Small Business Development Manager, OESBD  
Lisette Forrest, Small Business Development Supervisor, OESBD  
Oswaldo Casco, Small Business Development Specialist, OESBD