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MEMORANDUM

- **TO:** Commissioner Kristin Jacobs
- **FROM:** Joni Armstrong Coffey, County Attorney
- **DATE:** June 11, 2014
- RE: Alicia Howard, Appointment to the Parks and Recreation Advisory Board in the Category of Use Best Efforts to Appoint in District CAO Files: 14-026.02 & 14-116.01

At your request, we have reviewed the information provided concerning Alicia Howard and determined that she qualifies for appointment to the Parks and Recreation Advisory Board in the category of Use Best Efforts to Appoint in District.

County Attorney

JAC/RBG/lw