

**SCORING SUMMARY SHEET**

**Final Evaluation Meeting**

**RFP Number: R1180405P1**

**RFP Name: Removal and Transportation of Deceased Persons**


**Date: June 4, 2014**

**Location: Governmental Center, 115 S. Andrews Avenue, Fort Lauderdale, Florida 33301, Room 302**

<b>Name of Firm</b>	<b>Christopher Boden</b>	<b>Michael Elwell</b>	<b>Thomas Steinkamp</b>	<b>TOTAL</b>	<b>Ranking</b>
Removal Transport Services Of Broward, Inc.	95	96	96	287	1
Interstate Removal Service Inc.	78	78	85	241	2

RFP Number: R1180405P1 RFP Name: Removal and Transportation of Deceased Persons Scoring Sheet	Max Points	Interstate Removal Services Inc.	Removal Transport Services Of Broward, Inc.
<b>Evaluation Criteria - Project Specific Criteria</b>			
<b>1. Ability of Personnel:</b> Describe the qualifications and relevant experience of all key personnel that are most likely to be assigned to this project. Include resumes for the Project Manager and all key personnel described. Include the qualifications and relevant experience of all sub-contractors to be used in this project. For the prime proposer: a. List prior medical examiner office experience by employees b. List prior experience dealing with law enforcement agencies c. List any laws, statutes, rules or regulations worked under and their relevance to your work experience. d. Provide drivers driving record.	20	16	17
<b>2. Past Performance of Firm /References:</b> Describe firm's experience on contracts of comparable nature, scope, complexity and duration along with evidence of satisfactory task results, performed on time and without or with minimum unit budget increases, for up to and over five (5) years regarding the Prime Firm. Include the following for each project: a. Contract name and number b. Name of Company and Location c. Contract Time Period, cost and price increases d. Company role and responsibilities e. List Company's project manager and other key staff involved on the project. f. Provide references including contact name, title, organization, address, phone and email address for all cited projects completed and active.	20	17	19
<b>3. Firms Approach and Method:</b> Describe the firm's approach to this proposed project. Describe how the firm will accomplish all the services as described in the Detailed Scope of Services as follows: a. List staff and positions of those dedicated to deceased body direct pickup. b. Define your staff hiring requirements for supervisors, support staff and drivers c. List name and positions of office support staff and supervisors. d. Show staffing for the following: i. Monday through Friday 24/7 coverage-specify shift (specify shift times) and staffing ii. Weekend 24/7 coverage iii. Holiday coverage e. How are deceased persons stored? f. List all vehicles available per shift for pickup g. Are vehicles equipped and maintained properly? h. Describe backup plan when vehicles are under repair or a natural disaster occurs i. Show samples of invoicing j. Show sample of Deceased Person Transportation form k. Provide photos of vehicles and storage facility l. Describe how drivers will find locations throughout Broward County. m. Does the Proposer have a computer aided dispatch system? If so, describe. n. Does the Proposer have a vehicle tracking system? If so, describe. o. Are storage facilities owned and properly maintained? p. Provide biohazardous waste disposal contract. p. Site inspection reports shall be used in conjunction with submittals for this sections score.	25	23	24
<b>4. Location:</b> A proposer with a primary business location within Broward County will receive five points. All others will receive zero points. Submit your firm's listing as evidence of the firm's primary business location from the State of Florida Department of Corporations website.	5	5	5
<b>5. Price-Completed by Purchasing</b>	30	17	30
<b>TOTAL POINTS</b>	100	78	95
Print Name: <u>CHRISTOPHER BODEN</u>			
Signature (In Ink): <u>[Signature]</u>			

JB  
6-4-14

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Print Name: <u>Michael F. ELWELL</u>			
Signature (In Ink): 			

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<b>5. Price-Completed by Purchasing</b>	30	17	30
<b>TOTAL POINTS</b>	100	85	96
Print Name: Thomas P. Steinkamp 06/04/2014 Signature (In Ink):			

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