



# OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

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## MEMORANDUM

**DATE:** March 18, 2013

**TO:** Tommy Johnson, Administrative Manager II  
Aviation Department

**THRU:** Pamela Madison, Deputy County Administrator  
Acting Director, Office of Economic and Small Business Development (OESBD)

**FROM:** Chris Atkinson, Assistant Director  
Office of Economic and Small Business Development (OESBD)

**SUBJECT:** RLI No. R1043202R1 – Airport Specific Information Technology Consultant Services  
**CBE Responsibility Review**

The Office of Economic and Small Business Development has conducted a review of the respondents' County Business Enterprise (CBE) participation. An overview is provided as follows:

The CBE Goal for this project: 14%

### Met the CBE Requirements:

- **The JW Group, Inc. (Prime)**  
Montgomery Consulting Group, Inc.

### Category      Agreed % or Price

CBE      14%

### Did Not Meet the CBE Requirements:

- **Sunera LLC (Prime)**

### Category      Agreed % or Price

Non-CBE      0%

### CBE Compliance Comments:

**The JW Group, Inc.** is deemed to be compliant to the CBE requirements for this solicitation.

**Sunera LLC** is deemed to be non-compliant to the CBE requirements for this solicitation.

**Sunera LLC** provided a Letter of Intent that was filled in with "N/A." Sunera LLC also completed an Application for Evaluation of Good Faith Effort; however, no documentation was provided with their submittal that demonstrated good faith efforts to engage CBE firms. OESBD sent to Sunera LLC a request that they provide any and all documentation showing any good faith efforts to obtain CBE participation made prior to bid submittal. No documentation to support evidence of a Good Faith Effort was provided within the time frame allowed by the Broward County Business Opportunity Act of 2012.

cc: Alexander Horton, Small Business Development Specialist, BCAD/OESBD