

Summary Meeting Minutes
RFP No X1159616P1, Architectural/Engineering Services for the Seaport
Engineering and Construction Division
Final Evaluation Committee Meeting

Date: 3/3/2014

Location: Governmental Center Building, 115 S. Andrews Avenue, Room GC430
Fort Lauderdale, FL 33301

MEMBERS PRESENT:

William P. Maughan, Assistant Director, Seaport Engineering and Construction Division (Chair)
Ariadna Musarra, Director/County Architect, Constructing Management Division
J. David Anderton II, Assistant Director of Port Everglades, Strategic Planning & Development
Karl Eckhardt, Assistant Director Port Everglades Operations Division
Lenny Vialpando, P.E., Director, Environmental Licensing and Building Permitting Division

ALSO PRESENT:

John Horne, Project Manager II, Seaport Engineering and Construction Division (Project Manager)
John Raite, Purchasing Division
Kevin Cheerangie, Purchasing Division
Glenn Miller, County Attorney's Office

The meeting was called to order at 2.37 PM and announcements were made by William P. Maughan, the Chair.

Mr. Maughan (Chair) named the Committee members present and stated that the purpose of the meeting is to recommend the creation of a library of engineering consulting services and accept the recommended methodology to be used to apportion the work between the two selected firms for projects undertaken during the term of any resulting agreement.

Mr. Maughan (Chair) stated that a sign-in sheet is being circulated and to be sure that everyone signs in.

Mr. Maughan stated that the cone of silence for this project has been in effect since 12-4-2013 for County Staff and upon the first meeting of the Evaluation Committee for County Commissioners and their staff; and all inquiries should be directed to the Project Manager (John Horne) or the Director of Purchasing.

Kevin Cheerangie of the Purchasing Division stated the recommended methodology to be used to apportion work authorizations between the two top-ranked firms for projects undertaken during the term of any agreement which results from this RFP

Mr. Maughan asked for a motion to recommend the creation of a library of engineering consulting services with the two top-ranked firms. A motion was moved and passed

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Mr. Maughan asked for a motion to accept the recommended methodology and have Purchasing submit same to the Board of County Commissioners. A motion was moved and passed

Mr. Maughan stated that the information and documents reviewed by Evaluation Committee members as part of the evaluation process are posted for general review on the Purchasing Division website located at the RFP/RLI Supporting Documents Repository

Mr. Maughan asked if there was any other business, seeing none, he adjourned the meeting at 2:45 PM.