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OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

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MEMORANDUM

DATE: February 7, 2014

TO: Hyacinth Williams, Account Clerk II
Parks and Recreation Division

THRU: Sandy-Michael McDonald, Director *S.M.*
Office of Economic and Small Business Development

FROM: Christopher L. Atkinson, Assistant Director *CL*
Office of Economic and Small Business Development

SUBJECT: No CBE Goal for Construction Materials for Renovations by Park Personnel

The Parks and Recreation Division is seeking a vendor to supply various construction materials for renovations at different park locations; work will be performed by Parks and Recreation personnel. A review of the Small Business Certified Firm Directory revealed that currently there are no certified County Business Enterprise (CBE) firms that can provide this service. Consistent with Ordinance No. 2012-33, Broward County Business Opportunity Act of 2012, Sec. 1-81.3 (d), no CBE goal is applicable for this project. In the event the vendor elects to use subcontractors, the County encourages the vendor to give full consideration to use CBE firms to perform work under the contract.

This assessment is made based upon the examination of the scope of work as submitted to the Office of Economic and Small Business Development by the using agency. Please contact the office at (954) 357-6400 with any concerns.

cc: Ricardo Martinez, Small Business Development Specialist, OESBD

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