

**ITEMS # 52<sub>(2)</sub> & 53**

**ADDITIONAL MATERIAL  
10:00 REGULAR MEETING  
APRIL 22, 2014**

**SUBMITTED AT THE REQUEST OF  
FINANCE AND ADMINISTRATIVE  
SERVICES DEPARTMENT**



**BERTHA W. HENRY**, County Administrator

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To: Board of County Commissioners  
From: Bertha Henry, County Administrator  
Date: April 21, 2014  
Subject: Items # 52 & 53, Commission Meeting on April 22, 2014



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Please allow this memorandum to respond to a number of inquiries raised during briefings.

As it relates to item # 52, the options that can be considered by the Board, all of which require a majority vote.

- (1) award to the #1 ranked firm, BEA; (2) reject all responses to the solicitation; or, (3) return to the Evaluation Committee for consideration to create a library.

In accordance with the Consultant Competitive Negotiation Act, continuing services contracts are not limited to be awarded to a single firm. The specification requirements of the referenced procurement indicated that the County would award a contract to a single firm. In the event that the Board desires to award to more than one firm to create a library, the Board would need to waive the specifications of the solicitation document that specify a single firm will be selected and return the item back to the evaluation committee with direction to consider awarding "up to" a specified number of qualified firms to be included in the Library. The effect would be that the work identified through the scope of services under the contract, will be rotated among the approved firms.

As it relates to item # 53, the two standard options are:

- (1) award to the #1 ranked firm, BEA; or, (2) reject all responses to the solicitation.

Please note that this project contemplates coordination with work associated with the Intermodal Container Transfer Facility (ICTF); therefore, delays could have financial consequences.

Cc: Brenda Billingsley, Director of Purchasing Division