

Exhibit 1

EDUCATION

Education:

The Ohio State University
BS in Business Administration
Major in Accounting

Professional Certifications:

Certified Public Accountant
Central Association of College and University Business Officers (CACUBO), 1995

PROFESSIONAL HISTORY

Deputy Chief Financial Officer/Deputy Director of Finance and Administrative Services Department (FASD)

Broward County, Florida

2013 to present

- Serve as Chief Operating Officer for Accounting, Enterprise Technology Services, Human Resources, Purchasing, Records Taxes and Treasury and Risk Management divisions (six division heads and over 500 employees)
- Participate in debt financing, bond issuance, and debt management activities; address preliminary bond surveillance issues and deal with underwriters and financial advisors
- Oversee the preparation of the proposed and final budgets for the Department to the Budget Committee, the County Administrator, and the County Commission
- Work on special projects such as arena tenant negotiations, convention center development and other special projects at the recommendation of the County Administrator and/or County Commission
- Oversee and help revise Emergency Management functions for FASD
- Manage new Chief Negotiator position and help determine scope and responsibilities for that position
- Serve as CFO, in his absence

Deputy Chief Financial Officer

City of Charleston, SC

2003 to 2013

- Oversaw and directed the Budget/Grant Administration, Revenue Collections, Minority Business and Procurement divisions (4 direct reports and over 20 subordinate employees,) including treasury, audit, tax, accounting, purchasing, budget, payroll, long-range forecasting, and insurance activities for the City
- Served as Deputy Department Head for Finance, Municipal Court Administration, Safety and Performance Management, Real Estate/ Risk Management, Parking Enforcement and Special Facilities divisions (nine division heads and over 150 employees)

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- Represented Department at City Council, Mayor's Department Head meetings, Committee and Community meetings
- Assisted in helping Charleston to become first municipality in the history of South Carolina to receive an "AAA" bond rating in 2009 from Standard and Poor's
- Oversaw and directed the preparation and issuance of the City's Comprehensive Annual Financial Report (CAFR) and Budget
- Assisted the Chief Financial Officer in directing the organization's financial planning and policies, as well as its relationship with lending institutions and the financial community
- Served as the CFO, in his absence

Accounting Manager

Columbus Regional Airport Authority

Columbus, Ohio

1998 to 2003

- Prepared and reviewed month and year-end financial closing statements for the Authority and Community Improvement Corporation
- Supervised two accountants and one Foreign Trade Zone operator
- Attended Board and Finance Committee meetings to provide information and support for the Chief Financial Officer
- Served as the Foreign Trade Zone (FTZ) administrator, acted as the liaison between the US Customs Office and activated FTZ companies with their import/export of inventory
- Oversaw the Federal Aviation Authority Grant compliance, monitoring, and reporting for the Authority

Business Manager

The Fawcett Center for Tomorrow

The Ohio State University

1996 to 1998

- Planned and prepared department's \$4 million operating budget, recommended and implemented new budget procedures
- Oversaw Business Operations for the department; recommended and implemented new operating procedures for service areas
- Prepared financial analysis on service operations and equipment purchases on lease/ buy options

Senior Accountant

Real Estate and Property Management

The Ohio State University

1991 to 1996

Exhibit 1

- Planned and prepared department's \$6 million operating budget, recommended and implemented new budget procedures
- Maintained financial preparation and monitoring of more than 65 auxiliary accounts, 20 capital fund accounts, nine balance sheets, and one development account
- Prepared and analyzed property pro-formas, depreciation schedules, maintenance charges

SKILLS

Microsoft applications	Purchasing training
SunGard Bi-Tech Financial software	Cyborg
Navision Financials and others	Advantage
EasyPay	AgendaQuick
Contract Central	FEMA Certified

PRESENTATIONS AND SPECIAL SERVICE

Board Trustee, SC Other Retirement Benefits Employer Trust, 2013

VITA advisory committee member for the Trident United Way, 2011 to 2013

General Session speaker, SunGard Bi-Tech National Conference, October 2005

Chairperson, City of Charleston, United Way Campaign in 2004, 2005 & 2007; set an all-time record for City contributions (40% dollar increase over the prior years' contribution)

Instructor, Financial Training & Documentation, The Ohio State University, 1992 to 1998;

Trained University employees and administrators; courses included FAS for General Budget Units & How to Use FAS forms

MEMBERSHIPS

National Government Finance Officers Association

Florida Government Finance Officers Association