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OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

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MEMORANDUM

DATE: October 24, 2013

TO: Locksley Rhoden, Fleet Management Superintendent
Fleet Services

THRU: Sandy-Michael McDonald, Director *SMC*
Office of Economic and Small Business Development

FROM: Christopher L. Atkinson, Assistant Director *CL*
Office of Economic and Small Business Development

SUBJECT: No CBE Goal for Fleet Vehicle Purchases & Alternative Fuel Vehicles

The Fleet Services Division is requesting an open-end contract to purchase vehicles to replace surplus and soon-to-be surplus vehicles for County agencies. The contract requires purchase of vehicles, including extended factory warranties, from factory authorized dealers. They must provide delivery affidavit of origin of vehicle, motor vehicle title assignment of vehicle HSMV82994, certificate of motor vehicle sales tax exemption DR41A, and application of certificate of title and/or vehicle registration HSMV82040. The estimated cost is \$1,000,000. A review of the Small Business Certified Firm Directory revealed that there are currently no County Business Enterprise (CBE) firms who can perform this work. Therefore, consistent with the Broward County Business Opportunity Act of 2012, Sec. 1-81.3 (d), no CBE goal is applicable for this project. In the event the vendor elects to use subcontractors, the County encourages the vendor to give full consideration to use CBE firms to perform work under the contract.

This assessment is made based upon the examination of the scope of work as submitted to the Office of Economic and Small Business Development by the using agency. Please contact the Office at (954) 357-6400 with any concerns.

cc: Pamela M. Danberg, Economic Development Assistant, OESBD