



**AVIATION DEPARTMENT - Fort Lauderdale/Hollywood International Airport**  
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**MEMORANDUM**

**DATE:** August 11, 2010

**TO:** Mary O'Donnell, Acting Director  
Accounting Division

**FROM:** Elyse Rosenberg, Assistant to the Department Director  
Aviation Department 

**SUBJECT:** International Travel - Airports Council International Security Mission

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Attached please find a travel request for the Aviation Director, Kent George, to attend the Airports Council International (ACI) 4th Annual Israel Security Mission in Tel Aviv, Israel from December 10 through December 17, 2010.

Mr. George is a member of this prestigious Board of Directors of ACI, which is the global trade organization for Airports. ACI represents airport interests with governments and international organizations, develops standards, policies and recommended practices for airports around the world.

This mission will include discussions with Israeli airport and government officials responsible for transportation and border security. Senior representatives from the Department of Homeland Security (DHS), Transportation Security Administration (TSA), Transport Canada and the Canadian Air Transport Security Authority (CATSA) will also participate.

The Government of Israel will be providing food for program participants; the Aviation Department will only be required to pay the cost for the flights to and from Israel and for the lodging. The Aviation Department has funds available to pay for these travel expenses.

We are asking for early approval of this travel in order to ensure that the most reasonable airfare and hotel rates are available. Your consideration and approval of this request is greatly appreciated.