

2010- 2011

Vendor Agreement Number CB00006-15-2011

**AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC.
VENDOR AGREEMENT**

This three-page agreement is made between the Areawide Council on Aging of Broward County, Inc. (hereinafter, "Council") and Broward County, Inc., a political subdivision of the State Florida on behalf of Broward County Elderly and Veterans Services Division, (hereinafter, "Vendor").

Funding under this agreement is provided with unrestricted local match and administered by the Areawide Council on Aging of Broward County, Inc.

Whereas the Council desires to make certain services available to eligible Broward County seniors, and

Whereas the Vendor desires to provide such services as stipulated,

It is therefore agreed by both parties that such services will be rendered by the Vendor and reimbursed by the Council in accordance with the following provisions:

The Vendor will:

1. Provide services to recipients as identified by the Council in compliance with the provisions of the Department of Elder Affairs' Home and Community Based Services Handbook;
2. Submit a monthly invoice to the Council not later than the 5th of the month following the month of service using DOEA forms 105E and 106A,.
3. Record units of service provided by the Vendor in the Department of Elder Affairs' Client Information Registration and Tracking System (CIRTS);
4. Assist consumers by completing assessments;
5. Assist consumers in obtaining completed 3008 Physicians Forms from doctors offices;
6. Assist homebound elders with completing the Emergency Home Energy Assistance Program (EHEAP) applications;
7. Assist consumers in obtaining documents and completing financial eligibility documentation for various Federal and State Funded Programs.
8. Case Manage consumers receiving Adult Day Care (ADC) services; and
9. Provide consumers Adult Day Care (ADC) services, any and all other service listed in this agreement will require prior authorization.

The Council will:

1. Process monthly invoices and reimburse the Vendor in a timely manner;
2. Provide technical assistance and oversight on matters bearing on the provision of services or on the administration of these funds.

The term of this vendor agreement shall begin upon execution by both parties and shall continue through June 30, 2011.

Service rendered under this agreement will be from July 1, 2010 and end on June 30, 2011.

The maximum reimbursable to pay for services according to the conditions of ATTACHMENT 1 in the amount not to exceed \$360,676.00.

1. Notice, Contact, and Payee Information:

- 1. The name, address, and telephone number of the contract manager for the Council for this agreement is:

Edith Lederberg, Executive Director
 Areawide Council on Aging of Broward County, Inc.
 5300 Hiatus Road
 Sunrise, FL 33351
 (954) 745-9567 Fax: (954) 745-9584

- 2. The name, address, and telephone number of the representative of the Recipient responsible for administration of the program under this contact is:

Stephen Ferrante, Director
 Broward County Elderly & Veterans
 2995 N. Dixie Highway
 Ft. Lauderdale, FL 33334
 954-537-2936

IN WITNESS THEREOF, the parties hereto have caused this 3 page agreement to be executed by their undersigned officials as duly authorized.

RECIPIENT:

Broward County, a political subdivision of the State of Florida

COUNCIL:

Areawide Council on Aging of Broward County, Inc.

BOARD PRESIDENT OR AUTHORIZED DESIGNEE

SIGNED BY: _____

NAME: _____

TITLE: _____

DATE: _____

SIGNED BY: _____

NAME: Jack Brady

TITLE: President

DATE: _____

FEDERAL ID NUMBER: 59-6000531
 RECIPIENT FISCAL YEAR END DATE: 9/30

**Reviewed and approved as to form:
 Jeffrey J. Newton, County Attorney**

By *J. Gordon*

**ATTACHMENT I
LOCAL MATCH FUNDING**

BUDGET SUMMARY

	<u>UNIT RATE</u>	<u>MAXIMUM REIMBURSEMENT</u>
<u>NDP FLEXIBLE OTHER CLIENT SERVICES</u>		
CASE MANAGEMENT	\$ 43.56	N/A
ADULT DAY CARE	\$ 8.18	N/A
CASE AIDE	\$27.76	N/A
CHORE	\$19.93	N/A
EARS	\$ 0.61	N/A
HOMEMAKER	\$15.51	N/A
INTAKE	\$29.36	N/A
PERSONAL CARE	\$15.52	N/A
RESPIRE CARE	\$15.00	N/A
<u>COST REIMBURSEMENT CLIENT SERVICES</u>		
MATERIAL AID		
HOUSING IMPROVEMENT		
TOTAL NDP CLIENT SERVICES		\$360,676.00