



FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT  
PURCHASING DIVISION

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6065 • FAX 954-357-8535

DATE: June 3, 2010  
TO: Dena Stern, Purchasing Agent II  
FROM: Arne Adler, BCAD  
RE: Bid No. E0825302B1, Aluminum Sign Blanks, Group 2

CONCURRENCE:

1.  BCAD has reviewed the Group 2 bid submitted by Universal Signs and Accessories for specification compliance and vendor responsibility. I have reviewed all documents including the Supplement to Bid Sheet (Vendor's Questionnaire) and after careful evaluation, I concur with award to: Universal Signs and Accessories in the amount of \$19,606.26. Note: If items 2, 3, 4, and/or 5 below are not applicable, please note so by marking off the appropriate box.
2.  I have reviewed the D&B Report and am satisfied with the Vendor's rating and payment performance.
  - a.  Not applicable
3.  I have reviewed the response to the Vendor Questionnaire in regards to litigation history and there is no issue of concern.
  - a.  A particular issue of concern was identified justifying additional information from the County Attorney's Office as attached.
4.  Not applicable – Give Reason n/a
5.  I have reviewed the Vendor's Past Performance Evaluations and the Vendor received an overall rating above 2.59 on all evaluations.
  - a.  No Past Performance Evaluations found in PMIS; verification and comments pertaining to Vendor's prior work history, as indicated in the Vendor Questionnaire, is attached.

NON-CONCURRENCE:

I do not concur.  
Reason for rejection/non-concurrence: \_\_\_\_\_

The processing of the award of this item(s) is contingent upon receipt of this Memorandum of Concurrence, which should be returned to the Purchasing Division within three (3) working days.

TYPED NAME OF SIGNER: Arne Adler

TITLE: CA III

SIGNATURE: *Arne Adler*

DATE: 6-3-10

**Concurrence Reference Verification Matrix Form**

<b>FIRM NAME:</b>	Sarasota County BCC	
<b>PROJECT TITLE:</b>	Aluminum Sign Blank E0825302B1	
<b>REFERENCE ORGANIZATION:</b>	Traffic Operations	
<b>REFERENCE ORGANIZATION CONTACT INFORMATION:</b>	Contact Name:	Mark Richmond
	Contact Title:	Traffic Operations
	Contact Telephone:	941-650-2108
<b>COMMENTS:</b>	<p align="center">Been using them for 10 years service and product satisfactory</p>	
<b>DATE CONTRACT SERVICES PROVIDED:</b>	<p align="center">_____ 10 years _____</p>	
	Name:	Arne Adler
	Title:	CAIII
<b>DATE OF VERIFICATION:</b>	<p align="center">_____ 6/3/10 _____</p>	

**\*Verify as many references as necessary to assist in the determination of responsibility.**

**Concurrence Reference Verification Matrix Form**

<b>FIRM NAME:</b>	Polk County BCC	
<b>PROJECT TITLE:</b>	Aluminum Sign Blank E0825302B1	
<b>REFERENCE ORGANIZATION:</b>	Traffic Operations	
<b>REFERENCE ORGANIZATION CONTACT INFORMATION:</b>	Contact Name:	Robert McClendon
	Contact Title:	Inventory Clerk
	Contact Telephone:	863-534-7337
<b>COMMENTS:</b>	Been using them for 20 years service and product great	
<b>DATE CONTRACT SERVICES PROVIDED:</b>	_____ 20 years _____	
	Name:	Arne Adler
	Title:	CAIII
<b>DATE OF VERIFICATION:</b>	_____ 6/3/10 _____	

**\*Verify as many references as necessary to assist in the determination of responsibility.**

<b>FIRM NAME:</b>	St Lucie County BCC	
<b>PROJECT TITLE:</b>	Aluminum Sign Blank E0825302B1	
<b>REFERENCE ORGANIZATION:</b>	Traffic Operations	
<b>REFERENCE ORGANIZATION CONTACT INFORMATION:</b>	Contact Name:	Susan Ballard
	Contact Title:	Sr Staff Assistant
	Contact Telephone:	772-462-2841
<b>COMMENTS:</b>	Been using them for 10 years service and product very good	
<b>DATE CONTRACT SERVICES PROVIDED:</b>	_____ 10 years__	
	Name:	Arne Adler
	Title:	CAIII
<b>DATE OF VERIFICATION:</b>	_____ 6/3/10_____	

**\*Verify as many references as necessary to assist in the determination of responsibility.**