



Office of Equal Opportunity
Small Business Development Division
Governmental Center Annex
115 S. Andrews Avenue, Room A-640 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-6010

MEMORANDUM

DATE: October 21, 2008

TO: Lawrence Master, Communications Systems Manager
Enterprise Technology Services

FROM: Marcia Young, Director
Small Business Development Division

SUBJECT: CDBE Goals for Long Distance Voice Services

This project calls for the purchase of Long Distance Voice Services.

Enterprise Technology Services has indicated that this project is for the procurement of long distance voice services. The new solicitation will only be open to national long distance telecommunications carriers to ensure continuity of mission critical operations for County business and Public Safety needs. The long distance voice services are provided through the carrier's solely owned and managed infrastructure and carriers use their own employees for these functions.

As a result of the information provided by the using agency, the Small Business Development Division does not recommend the assignment of goals.

This assessment is made based upon the Division's examination of the scope of work as submitted to the Small Business Development Division by the using agency. Please contact the Division's office at (954) 357-6400 with any concerns.

cc: Pat West, Interim Director, Office of Equal Opportunity
Christopher L. Atkinson, Assistant to the Director, Office of Equal Opportunity
Freddy Castillo, Manager, Small Business Development Division
Jasmine Maignan Jones, Interim Manager Small Business Development Division

**Small Business Development Division Form SB-21
Request for County Disadvantaged Business Enterprise (CDBE) Goal Assignment**

Date October 17th, 2008

Department/Office/Division: FASD/OIT/ISD

Project: Long Distance Voice Services.

Project #: TBD

Opening Date: TBD

Closing Date: TBD

Check One: - New Contract

Federal funding applicable? Yes No

Name and Title of Using Agency Contact (for additional information/questions):

Lawrence Master
Communications Systems Manager
Office of Information Technology
954-357-8016

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1. Total Estimated Project Value: \$300,000/ year
 2. Detailed Project Description (be as specific as possible as to the activities, participants, materials used, and other information germane to understanding the project).

Broward County is currently in the last year of a six year contract with AT&T (formerly known as BellSouth Long Distance) to provide for Intra-State, Inter-State, and International long distance voice dedicated and switched services. The current contract cannot be further extended; hence a new procurement is required. The new solicitation will ONLY be open to national long distance telecommunications carriers to ensure continuity of mission critical operations for County business and Public Safety needs. Furthermore, because long distance services are provided through the carrier's solely owned and managed infrastructure, there are no subcontracting opportunities for this project because carriers use their own employees for these functions. Therefore, we are requesting a no goals assignment for this project.

3. Percentage Breakdown of each Specialty involved in the Scope of Work (should total to 100%). Be specific, breaking down project segments into small components. This information, in conjunction with market availability information, will be used to set the goal for the project.

(100%) provide for Intra-State, Inter-State, and International long distance voice dedicated and switched services.

4. Please respond to either item A or B in the lines below. A response is required to this item in order for form SB-21 to be considered complete.

A. Provide the total level of subcontracting on a similar project (similar scope of work, value, location, etc), expressed as a percentage of the total project value of that project. Provide the name of the project and the date of its completion (or if ongoing, the estimated date of completion). Include *all subcontractors* in the percentage given, regardless of race or gender of firm's owners).

B. Provide your best professional estimate as to the potential for subcontracting on this project. What is the total level of participation that most likely will be subcontracted on this project? Provide a brief justification, relating information on specialization of work, lack of subcontractable services, etc, that explains the percentage you are offering.

There is NO potential for subcontracting on this project, as detailed in section two (2) of this form.

This is the final project description and scope of work that will be published in the Purchasing Division document. I certify that the information contained in this document is true and correct, given my understanding of this project on this date. I understand that any changes to the scope of work or total estimated project value may affect the goal setting methodology and require a revision to the goal as set, and that I am required to submit a **revised request for goals** to the Small Business Development Division should any substantive or material changes take place. Goals should only be requested when scopes of work have been finalized, to avoid delays associated with cancellation and reissuance of bids and RLI's, and reevaluation of projects for goals.

Submitted,

Lawrence Master

Lawrence Master (e-
signature) 10-17-08
Project Manager Date

Dept/Div/Office Director Date