




Office of Equal Opportunity
Small Business Development Division
Governmental Center Annex

115 S. Andrews Avenue, Room A-640 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-6010

MEMORANDUM

DATE: July 6, 2005

TO: Karen Ruh, Employee Benefits Manager
Human Resources Division

FROM: Christopher L. Atkinson, Compliance Officer
Small Business Development Division 

SUBJECT: MWBE Goals for Group Vision Insurance

This project calls for the services of a qualified firm to provide Voluntary Employee-Paid Group Vision Care Insurance to Broward County employees, eligible dependents, retirees, and COBRA recipients with an effective date of January 1, 2006

The using agency has indicated that it does not foresee any subcontractable service opportunities with regard to this product. All enrollment and orientation services are provided by County staff. Additionally, it is anticipated that the product offered will be a standard product; there will therefore be no need for any custom-printed materials, given that standard stock will be used.

Given the lack of subcontracting opportunities on this project, the Small Business Development Division does not recommend application of percentage goals for M/WBE subcontractors.

This assessment is made based upon the Division's examination of the scope of work as submitted to the Small Business Development Division by the using agency. Please contact the Division's office at 954/357-6400 with any concerns.

cc: Gwendolyn C. Warren, Director, Small Business Development Division
Gregory Hart, Small Business Development Division
Marcia Young, Small Business Development Division
Jane Lalou, Small Business Development Division
Rosita James, Small Business Development Division