




OFFICE OF EQUAL OPPORTUNITY • Division of Equal Employment and Small Business Opportunity
115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301
EEO 954-357-6500 • SBO 954-357-7800 • FAX 954-357-7817 • TTY 954-357-6181

REVISED MEMORANDUM

DATE: August 5, 2002

TO: Robert Butler, S/NC Coordinator
Purchasing Division

FROM: Christopher L. Atkinson, Graduate Intern 
Division of Equal Employment & Small Business Opportunity

SUBJECT: SDBE Requirements for RLI #20020717-0-PEB-01, Medicare Supplemental Insurance

This project will not contain goals for small disadvantaged business enterprises. Limited opportunities in the scope-of-work, as well as contractual obligations, preclude the inclusion of an SDBE goal in insurance projects.

Karen Ruh of Employee Benefit Services has indicated that this project is unlike other insurance benefit projects in which the County participates, in that fees are directly billed to all enrolled members and not through the County's payroll system. In effect, Broward County is not contracting with the selected vendor, but offering the program on a voluntary basis where any eligible employee/retiree and/or their dependents will be allowed to enroll. The provider selected, as an insurance company, covers all facets of medicare supplemental insurance coverage on an in-house basis, and does not subcontract work to outside firms. Additionally, the scope-of-work for the project does not allow for simple operationalization of an aspect of work for subcontracting purposes. Even if subcontracting were possible, subcontracting processing or some other facet of the project would be costly, both administratively and financially. Therefore, the Division recommends that this project proceed without the assignment of SDBE goals.

This assessment supercedes the Division's previous memorandum, dated July 24, 2002.

If you have any questions or concerns regarding this assessment, please contact our office at (954) 357-7800.

cc: Madlean B. Tookes, Assistant Director, Office of Equal Opportunity
Sylvia Y. Grinan, Senior Compliance Officer, DEESBO
Robin Upshaw, Compliance Officer II, DEESBO
Blanca Rosado, Secretary I, DEESBO
John Dixon, Executive Director, B.B.A.
James R. Acton, Jr., Director, Human Resources Division
Karen Ruh, Employee Benefit Services
Julie Johanson, Employee Benefit Services